

SCRUTINY BOARD (CITY DEVELOPMENT)

**Meeting to be held in Civic Hall, Leeds on
Tuesday, 7th July, 2009 at 10.00 am**

**A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 9.30 am**

Membership/Councillors

R Pryke (Chair)	-	Burmantofts and Richmond Hill;
C Beverley	-	Morley South;
R Harington	-	Gipton and Harehills;
M Lobley	-	Roundhay;
N Taggart	-	Bramley and Stanningley;
G Wilkinson	-	Wetherby;
A Ogilvie	-	Beeston and Holbeck;
S Armitage	-	Cross Gates and Whinmoor;
T Murray	-	Garforth and Swillington;
S Bentley	-	Weetwood;
R Downes	-	Otley and Yeadon;
D Schofield	-	Temple Newsam;
T Grayshon	-	Morley South;

Please note: Certain or all items on this agenda may be recorded on tape

**Agenda compiled by:
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**Principal Scrutiny Adviser:
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstance shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To receive and approve the minutes of the previous meeting held on 9th June 2009.</p>	1 - 10
7			<p>REQUEST FOR SCRUTINY OF THE CONSULTATION PROCESS CARRIED OUT TO HELP DETERMINE WHETHER TO GO AHEAD WITH A DESIGNATED BBQ AREA ON WOODHOUSE MOOR</p> <p>To consider a report of Head of Scrutiny and Member Development on a request for Scrutiny of the consultation process carried out to help determine whether to go ahead with a Designated BBQ Area on Woodhouse Moor.</p>	11 - 46
8			<p>LEEDS STRATEGIC PLAN PERFORMANCE REPORT FOR QUARTER 4 2008/09</p> <p>To consider a report of the Head of Policy, Performance and Improvement on the Leeds Strategic Plan Performance Report for Quarter 4 2008/09.</p>	47 - 80

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			WORK PROGRAMME 2009/10 To consider a report of the Head of Scrutiny and Member Development regarding the Board's work programme, together with a copy of the Forward Plan of Key Decisions pertaining to this Board's Terms of Reference.	81 - 108
10			DATE AND TIME OF NEXT MEETING To note that the next meeting of the Board will be held on Tuesday 1 st September 2009 at 10.00am (Pre- meeting for Board Members at 9.30am)	

Agenda Item 6

SCRUTINY BOARD (CITY DEVELOPMENT)

TUESDAY, 9TH JUNE, 2009

PRESENT: Councillor R Pryke in the Chair

Councillors C Beverley, R Harington,
A Ogilvie, S Bentley, R Downes,
D Schofield and T Grayshon

1 Welcome

The Chair welcomed everyone to the first meeting of the Scrutiny Board (City Development) of the new municipal year and in particular new Members of the Board: Councillors Armitage, Murray, Bentley, Downes, Schofield and Grayshon.

2 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair admitted to the agenda a late report from the Head of Scrutiny and Member Development entitled '**Statement on A660 Corridor Transport Issues**' (Minute No. 12 refers).

The report had not been included in the original agenda due to an oversight. However the Chair considered it appropriate to report the decision of the Executive Board on the Scrutiny Board's Statement on the A660 to the first meeting of the Board in the new municipal year.

The Chair also admitted to the agenda additional material received by the Board since the agenda despatch relevant to Item 10 – 'Request for Scrutiny of the Consultation Process carried out to determine whether to go ahead with a Designated BBQ Area on Woodhouse Moor'. This was the Director of City Development's report in response to the request for scrutiny entitled '**Woodhouse Moor Park Consultation on Barbecue Use**'. This report had been unavailable at agenda despatch as the Department had only had a couple of day's notice to produce the report.

The Chair advised that all the additional information had been circulated to Members of the Board prior to the meeting.

3 Declaration of Interests

Councillor Downes declared a personal interest in respect of Agenda Item 14, the Late Item 'Statement on A660 Corridor Transport Issues' (Minute No. 12 refers) in his capacity as Deputy Chair of Metro.

4 Apologies for Absence

Draft minutes to be approved at the meeting
to be held on Tuesday, 7th July, 2009

Apologies for absence were submitted on behalf of Councillors Lobley, Armitage and Wilkinson.

5 Minutes of Last Meeting

RESOLVED – That the minutes of the meeting held on 21st April 2009 be confirmed as a correct record.

6 Constitutional Amendments

The Head of Scrutiny and Member Development submitted a report providing Members with information and guidance on recent amendments of the Council's Constitution, as agreed by Council on 21st May 2009, which directly related to and/or impacted on the work of Scrutiny Boards.

The Principal Scrutiny Adviser presented the report and explained the difference between a **request for scrutiny** and a **Councillor Call for Action**; the latter being a mechanism of last resort.

RESOLVED –

- (a) That the amendments to the Council's Constitution outlined in the report be noted.
- (b) That the likely changes resulting from the Secretary of State regulations regarding the provision of information from partner authorities be noted.

7 Appointment of Co-opted Members

The Head of Scrutiny and Member Development submitted a report which sought Member's formal consideration for the appointment of co-opted members to the Scrutiny Board (City Development).

The Chair advised that up to five non-voting co-opted members could be appointed to the Scrutiny Board (City Development) for the municipal year, and/or up to two non-voting co-opted members who had some specialist skill or knowledge could be appointed on an ad hoc basis for particular inquiries.

The Board agreed that it was appropriate for this Board to **co-opt on an ad hoc basis** for individual inquiries, people with specialist expertise or from a particular lobbying group.

RESOLVED – That the Board consider appointing up to two non-voting co-optees per individual inquiry.

8 Input to the Work Programme 2009/10 - Sources of Work and Establishing the Board's Priorities

The Head of Scrutiny and Member Development submitted a report with attached appendices, providing Members with information and guidance to assist the Board in developing its work programme for 2009/10.

The Chair welcomed Ed Mylan, Chief Officer (Resources and Strategy) and Paul Stephens, Chief Economic Development Officer, who were attending the meeting on behalf of the Director City Development who was unavailable. It was reported that Paul Maney, Head of Policy, Performance and Improvement had intended to attend today's meeting but was ill. Councillor A Carter, Executive Board Member for Development and Regeneration and Councillor J Procter, Executive Board Member for Leisure had both submitted their apologies due to prior commitments.

Officers responded to Members' questions and discussed possible items for inclusion in the Board's work programme.

The Chief Officer (Resources and Strategy) advised Members that all the Chief Officers within the City Development Directorate had been invited to put forward items they would like to see on the Board's work programme.

Members commented on and sought further clarification from the Chief Officers on particular issues for possible inclusion in the Board's future work programme. In summary, discussion centred around the following topics:

- **Climate change and reducing carbon emissions:**
 - Making Council property and equipment more energy efficient – use of solar power, educating staff to save energy
 - Improving the efficiency of street lighting
 - Energy monitors available to borrow from Otley Library

Members agreed to receive a **report to the September meeting** of the Board on City Council **initiatives to reduce carbon emissions with a** view to undertaking further scrutiny.

- **Transport:**
 - Improving public transport and encouraging people not to use cars
 - Lack of park and ride schemes

The Board was advised that the Chief Highways Officer would be consulting with the Board in the Autumn on the Leeds City Region Transport Strategy Vision.

- **Leisure Centres:**
 - Members were advised that a report on the **Vision for Sport** would be submitted to the July meeting of the Executive Board. Scrutiny Board requested input to the 5 year vision and to undertake some further scrutiny.
 - Members were updated on the concept of a **Trust** running the leisure centres and the reasons for it not being progressed at this stage..

- The **free swimming initiative** for under 16s and over 60s – Members were advised that the Council had been compensated by the Government and received some capital monies. It was reported that this initiative was to have cost the Council approximately £50,000 but because a number of authorities had declined an invitation to participate in this scheme, the Council had received a bigger share of the available funds and the cost was now almost zero.
- **Visits:**
 - The Chair suggested that arrangements be made for members of the Board to visit South Leeds Sports Centre, John Charles Aquatic Centre, the building site of the new well being PFI sports centre at Morley and Roundhay Park Mansion prior to its official opening.
- **City Centre Conference:**
 - Improving **Signage** in Leeds City Centre.

Members agreed to receive a **report** to a future Board meeting to update members on the work being undertaken to improve signage in the station area and city centre following the **City Centre Conference**.

- **Attendance at Concert Venues:**
 - In response to Members' concerns regarding the under use of concert venues in the city and the high average age of the audience at orchestral performances in general, it was agreed that a **report** be submitted to a future meeting of the Board on the **use of cultural venues** and initiatives to encourage attendance by young people.
- **Promotion of Events:**
 - Members expressed **concerns** about how Leeds presented and marketed itself and provided examples of events and venues being poorly advertised. Officers advised that this was in part a budgetary issue, but that events were advertised and promoted and that many events were nevertheless over subscribed. Members should advise the officers if there were concerns over specific events.
 - Members were advised that the main focus of **Marketing Leeds** was the promotion of Leeds on the international stage, not the promotion of specific events, although the emphasis of Marketing Leeds could be changed by Leeds City Council.
 - Members suggested Marketing Leeds submit a report on the work it undertook to promote the city nationally and internationally and whether it could undertake further promotional work of specific events in the city.
- **Accessibility by Public Transport to Hospitals:**
 - Members were advised that discussions between LCC, Metro and NHS always took place as to public transport accessibility to hospital sites as part of the planning process.

- **Review of Libraries:**

Draft minutes to be approved at the meeting
to be held on Tuesday, 7th July, 2009

- Members indicated they wanted a report updating them on progress to review libraries with a view to undertaking further scrutiny.
- **Playbuilder Initiative:**
 - Members were advised that there was a report to Executive Board in June on a programme to build or significantly refurbish play facilities in Leeds. The Board requested to see this report.
- **Agenda for an Improved Economic Performance:**
 - Officers advised that a report on the Agenda for an Improved Economic Performance would be presented to the Executive Board in July. It was anticipated that the Scrutiny Board (City Development) would be involved in this consultation in late 2009.
 - In response to a query, Officers advised that there were procedures in place with Job Centre Plus if there were a mass of sudden redundancies in Leeds.
- **Planning:**
 - It was reported that the Chief Planning Officer would like to review the method by which public consultation of planning applications were advertised and the Board agreed to undertake scrutiny of this matter later in the year.
- **Conservation Unit:**
 - The Board indicated that it wished to review the Conservation Unit and progress in undertaking conservation area surveys and to include this in the Board's work programme

RESOLVED –

- (a) That the report, appendices and information discussed be noted with a view to developing the Board's work programme.
- (b) That reports on the following topics be included in the Board's Work Programme:
 - Climate Change and Initiatives to reduce carbon emissions – September meeting.
 - Leeds City Region Transport Strategy Vision.
 - Leeds' Vision for Sport.
 - Improving Signage in the City Centre following the City Centre Conference.
 - Concert Venues.
 - Promotion of venues and events and Marketing Leeds.
 - Playbuilder Initiative.
 - Review of Libraries.
 - Agenda for Improved Economic Performance Review - late 2009.
 - Review of advertising of planning applications.
 - Conservation Unit and Conservation Area Surveys.
- (c) That arrangements be made for members of the Board to visit South Leeds Sports Centre, John Charles Aquatic Centre, the building site

of the new well being PFI sports centre at Morley and Roundhay Park Mansion on a day which was not a Board meeting.

9 Request for Scrutiny of the Consultation Process carried out to determine whether to go ahead with a Designated BBQ Area on Woodhouse Moor

The Head of Scrutiny and Member Development submitted a report notifying Members of a request for scrutiny which had been received from Ward Councillors representing Hyde Park and Woodhouse Ward and Headingley Ward. The request for scrutiny concerned the consultation process carried out to determine whether to go ahead with a designated BBQ area on Woodhouse Moor.

The Chair welcomed to the meeting Councillors Hamilton and Matthews from Headingley Ward and Councillor Ewens from Hyde Park and Woodhouse Ward.

Due to the unavailability of the Director of City Development, Sean Flesher, Acting Head of Parks and Countryside, was welcomed to the meeting to respond to this request for scrutiny and present the Department's report.

On behalf of Headingley and Hyde Park and Woodhouse Ward Councillors, Councillor Hamilton was invited to explain to the Board the reasons for the request to scrutiny.

Councillor Hamilton summarised the background to the issue and local Ward Members' concerns. The Board were advised that concerns centred around the validity and integrity of the survey, in particular **whether the questionnaire was delivered** and received by all householders in the 800m catchment area around the Park. Also of concern was the fact that the survey was distributed when a significant part of the population (ie **students**) **might not have been present** and that the survey did not have a **return date**.

The Acting Head of Parks and Countryside summarised the rationale and process of the consultation exercise as outlined in the Department's report and responded to queries and comments from the Board.

After lengthy discussion and questioning of witnesses by Members of the Board, it was agreed that **further information** was necessary in order to ascertain whether the consultation had been carried out correctly and consequently whether to accept or refuse the request for scrutiny.

The additional information, by way of a **report**, was to be provided to the **July meeting** of the Scrutiny Board (City Development) and should include the following information:

- The total number of completed questionnaires returned.
- A list of the streets where completed questionnaires had been returned.
- A list of all the streets in the 800m catchment area.

- The benefits and disadvantages of the Department carrying out the survey again.
- How the questionnaire was delivered ie was it in an envelope and if so, was it addressed personally to residents.
- How many returned questionnaires were found to be photocopies.

Members also requested that a representative of DBS, **the distributors of the questionnaire**, be invited to attend the July meeting of the Board.

RESOLVED –

- (a) That the report and request for scrutiny by Ward Councillors representing Hyde Park and Woodhouse Ward and Headingley Ward be noted.
- (b) That the response report of the Director of City Development be noted.
- (c) That a further report be requested of the Director of City Development to the July meeting of the Board, in order to assist Members in their decision to either refuse or accept the request for scrutiny. The report to include information as listed above.
- (d) That a representative of DBS be invited to attend the July meeting of the Board.

10 KPMG - Scrutiny Review - May 2009

The Head of Scrutiny and Member Development submitted a report which presented the findings of the recent KPMG external audit review of the Scrutiny function in Leeds. The report also detailed management's response to the review's recommendations.

The Chair welcomed to the meeting Peter Marrington, Head of Scrutiny and Member Development, to present the report and outline management's responses to the review's recommendations.

In brief summary Members discussed and the sought the Head of Scrutiny and Member Development's views on the following issues:

- Methods by which to encourage better attendance of Members at **pre-meetings** and to use the time more wisely.
- The **politicisation of Scrutiny**, particularly the rules for calling-in decisions.
- The inclusion of **co-optees** on Scrutiny Boards.
- How realistic **one item agendas** were.

RESOLVED –

- (a) That the recommendations of the recent KPMG external audit review of the Scrutiny function in Leeds be noted.
- (b) That the management response to the review's recommendations be noted.

11 Determining the Work Programme 2009/10

The Head of Scrutiny and Member Development submitted a report requesting Members determine the Board's work programme for 2009/10.

The Chair advised that Councillor A Carter, Executive Board Member for Development and Regeneration and Councillor J Procter, Executive Board Member for Leisure, had both been unable to attend today's meeting due to prior commitments, however they would be invited to the July meeting of the Board.

The Principal Scrutiny Adviser advised that it was intended that the Board visited the **Mansion House** in Roundhay Park before it opened to the public.

Training of Scrutiny Members on **Performance Management** and information on **income generated by events** were also requested to be included in the work programme.

With regard to the remainder of the Board's work programme for 2009/10, the Principal Scrutiny Adviser was requested by the Chair to formulate a draft work programme incorporating the items discussed under this agenda item and agenda item 9 (Minute No. 8 refers), and any other suggestions notified to him by email from Members.

RESOLVED

- (a) That the Executive Board Member for Development and Regeneration and the Executive Board Member for Leisure be invited to attend the July meeting of the Board.
- (b) That the Principal Scrutiny Adviser formulate a draft work programme for the Members of the Board to consider, taking into account the items discussed as above and under agenda item 9, and any other suggestions notified to him by email from Members.

12 Late Item - Statement on A660 Corridor Transport Issues

The Head of Scrutiny and Member Development submitted a late report advising Members of the decision of the Executive Board to the Scrutiny Board (City Development)'s recommendations following its Statement on the A660 Corridor Transport Issues.

The Principal Scrutiny Adviser presented the report and advised that the Executive Board had agreed the recommendations and that the City Development Department were now implementing them. Progress on meeting the recommendations would be monitored by the Scrutiny Board (City Development) on a quarterly basis, with the first reports being received at the July meeting.

RESOLVED –

- (a) That the response of the Executive Board to the Scrutiny Board (City Development)'s Statement in 2008/09 be noted.
- (b) That the arrangements for monitoring progress on the implementation of the recommendations be noted.

13 Dates and Times of Future Meetings

RESOLVED – The dates and times of future meetings of the Board were noted as:

9th June 2009, 7th July 2009, 1st September 2009, 13th October 2009, 10th November 2009, 8th December 2009, 12th January 2010, 9th February 2010, 9th March 2010 and 6th April 2010. All meetings at 10.00am with a pre-meeting for Board Members at 9.30am.

The meeting concluded at 12.25 pm.

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Originator: Richard Mills

Tel: 247 4557

Report of the Head of Scrutiny and Member Development

Scrutiny Board (City Development)

Date: 7th July 2009

Subject: Request for Scrutiny of the Consultation Process Carried Out to help Determine Whether to Go Ahead with a Designated BBQ Area on Woodhouse Moor

Electoral Wards Affected:

Hyde Park & Woodhouse

Headingley

Specific Implications For:

Equality and Diversity ☐

Community Cohesion ☐

Narrowing the Gap ☐

1.0 Introduction

- 1.1 The Scrutiny Board on 9th June considered the attached request for scrutiny from Ward Councillors representing Hyde Park and Woodhouse Ward and Headingley Ward. The request concerned the consultation process carried out to help the department determine whether to go ahead with a designated BBQ area on Woodhouse Moor.
- 1.2 Members considered the attached report of the Director of City Development in response to the Ward Members request.
- 1.3 At the previous meeting the Scrutiny Board did not explicitly agree to undertake a detailed inquiry. However, the Board requested additional information on the consultation process and that a representative from DBS (Distribution Business Services) who distributed and delivered the questionnaire attend today's session to respond to Members questions concerning the distribution and delivery of the questionnaire.

2.0 City Development Department & DBS

- 2.1 A further report of the Director of City Development is attached for Members consideration which provides the additional information requested at the last meeting.

2.2 A representative from DBS and Ward Councillors from the two Wards have been invited to attend this meeting.

3.0 Options for Investigations and Inquiries

3.1 When considering the request for Scrutiny, the Scrutiny Board (City Development) shall determine:

- what further information the Board needs before considering whether an inquiry should be undertaken
- how the proposed inquiry meets criteria approved from time to time by the Scrutiny Advisory Group
- whether the Inquiry can be adequately resource
- whether an Inquiry should be undertaken

4.0 Recommendations

4.1 The Scrutiny Board is asked to:

- (i) Consider the additional information provided by the Director of City Development requested at the last Board meeting and the evidence provided by the representative from DBS.
- (ii) Determine on the evidence presented whether the Board wishes to undertake any further scrutiny of this matter and or make a Statement with regard to this specific consultation process.

Background Papers

None referred to



Liberal Democrat Councillor Jamie Matthews

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E-mail jamie.matthews@leeds.gov.uk

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Our ref JMa/ADK
Date 22nd May 2009

Dear

We would like to request that the relevant Scrutiny Board scrutinise the process carried out regarding the recent consultation exercise on whether to go ahead with a designated BBQ area on Woodhouse Moor.

We received concerns from residents living in our wards who have said that they did not receive the survey in spite of living within the consultation catchment area of the Moor. We are concerned that this may have a bearing on the result of the consultation and would like you to look into it on our behalf.

Yours sincerely

Handwritten signature

Councillor Jamie Matthews
(Headingley Ward)

J. Monaghan

Councillor James Monaghan
(Headingley Ward)

W. Hamilton

Councillor Martin Hamilton
(Headingley Ward)

Ullmann

Councillor Kabeer Hussain
(Hyde Park & Woodhouse)

Penny Ewens

Councillor Penny Ewens
(Hyde Park & Woodhouse)

L.V. Chads - Clayton

Councillor Linda Rhodes-Clayton
(Hyde Park & Woodhouse)

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Report of the Director of City Development

Scrutiny Board (City Development)

Date: 9th June 2009

Subject: Woodhouse Moor Park Consultation on Barbecue Use

Electoral Wards Affected:

Headingley, Hyde Park and Woodhouse

☐

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity ☐

Community Cohesion ☐

Narrowing the Gap ☐

Eligible for Call In

☐

Not Eligible for Call In

(Details contained in the report)

☐

EXECUTIVE SUMMARY

1. This report considers the rationale and approach to a recent consultation exercise with local residents and other stakeholders on the issue of barbecue use at Woodhouse Moor Park. This follows a deputation to full council and subsequent report to Executive Board on 8th October 2008.
2. Questionnaires were sent to 65 community organisations, approximately 10,000 residences in an 800m catchment area around the Park along with the provision of three open consultation events.
3. The Council has received complaints from 20 households that they have not received a questionnaire. These complaints have been checked with the company delivering the questionnaires and one instance of non-delivery, at Kensington Court, has been verified due to access difficulties.

1.0 Purpose Of This Report

- 1.1 This report considers the rationale and approach to a recent consultation exercise with local residents on the issue of barbecue use at Woodhouse Moor Park. This follows a deputation to full council and subsequent report to Executive Board on 8th October 2008.

2.0 Background Information

- 2.1 Over the years the use of portable barbecue units on Woodhouse Moor has developed into a growing problem. Invariably their use has led to unsightly scorch marks on the grass, discarded litter and unused food left lying around. As a consequence the Council has had to consider the most appropriate way to manage this problem.
- 2.2 At present barbecues are prohibited on Woodhouse Moor and all other parks within the Leeds Metropolitan Borough under the Leeds City Council Byelaw for Pleasure Grounds, Public Walks and Open Spaces (17th December 2008) section 11 clause (1) which states: *11 (1) No person shall light a fire or place, throw or drop a lighted match or any other thing likely to cause a fire.*
- 2.3 However, it is evident that barbecues are a popular activity amongst some elements of the users of the Park, although there is also opposition to the activity. At present the view of the Friends of Woodhouse Moor, North Hyde Park Neighbourhood Association and South Headingley is that such activities should not be allowed in view of the damage, smoke and mess that is created. The opposition to the provision of a designated barbecue area has been expressed very clearly by these groups, alongside support for the proposition from other members of the public. It should also be noted that many residents in the local area do not have a garden of their own and will be looking for a suitable park/green space for this activity. This problem is further exacerbated in urban areas with terraced housing such as in Woodhouse, Headingley and Burley.
- 2.4 Although Parks & Countryside have consistently maintained a policy of not allowing barbecues on Woodhouse Moor Park the difficulty of enforcing, what is traditionally looked on as a popular activity, has led to the service to consider the provision of a suitable area on the park for barbecues as the most pragmatic way of managing the position. This option can be considered as there is a clause in the Leeds City Council Byelaws for Pleasure Grounds, Public Walks and Open Spaces (17th December 2008) section 11 clause (1) which states: *11(2) Byelaw 11(1)b shall not apply to the lighting or use, in such a manner as to safeguard against damage or danger to any person, of a properly constructed barbecue, in a designated area for barbecues.*
- 2.5 A proposed solution by Parks and Countryside for consideration is the installation of small concrete slabs that are flush with the ground surface. This technique ensures a more aesthetic appearance, avoidance of grass burn marks and does not impede grassland maintenance as mowers can simply run over the top of the barbecue spots. The provision of special bins at the barbecue sites to accept portable barbecue units and their hot coals will reduce the risk of bin fires. The scheme also includes extra litter bins around the designated barbecue area.
- 2.6 If the designated barbecue area is created the enforcement emphasis changes from trying to stop barbecues to requesting the activity is conducted in the allocated area with an explanation of the facilities on suitable interpretation boards. By adopting this approach Parks and Countryside may be better able to manage the existing

desire to hold barbecues on Woodhouse Moor in a controlled way. The concept and design of a designated barbecue area has been extensively discussed with the Woodhouse Moor Multi-Agency Forum.

- 2.7 At the meeting of Full Council on the 2nd July 2008 a deputation was received regarding a number of issues concerning Woodhouse Moor Park, where in particular opposition to a designated barbecue area was expressed. The response to these issues was submitted in a report to Executive Board on the 8th October 2008. The minutes of this meeting stated that the proposal to consult on the potential for a barbecue area in the park was noted.

3.0 Main Issues

- 3.1 Following the outcome of the report to Executive Board, a consultation methodology was developed in liaison with area management and ward members who responded to an invitation on this matter. The purpose of the consultation process was to gauge opinion on this issue from all stakeholders including local residents, community groups, the university and statutory agencies to inform any decision on this matter. The aim of the consultation exercise was to illicit the range and balance of views held on this matter, to be able to gauge the strength of the views held and the merits of any respective arguments. The consultation exercise was not designed as a formal referendum. In particular, given the nature of the issue, the views of the Police and the Fire Authority will need to be carefully considered alongside the views of local residents in determining a way forward. Accordingly, there were three primary means of consultation. First, a household survey to all residences within a defined catchment area around the park, and second, open consultation events on the issue and finally consultation with the statutory agencies such as the Police and Fire Authorities. The consultation commenced on 20th March and it is anticipated that responses from all stakeholders will be received by the end of June.
- 3.2 The household questionnaire was sent out at the end of March 2009 to approximately 10,000 households and community organisations that fell within an 800m catchment zone around the park, calculated with the use of a geographic information system. Accordingly, random sampling was not used in this instance. A small area west of the railway line and north of Burley Park was omitted along with a section north of Woodhouse Ridge. These two areas were excluded as the railway line and the ridge acted as barriers, and residents were therefore unlikely to use Woodhouse Moor Park on a regular basis. A plan showing the extent of the catchment area is contained in Appendix 1.
- 3.3 Properties were selected from the Local Land and Property Gazetteer (LLPG), which holds the addresses for all property units within Leeds Metropolitan District area. The LLPG allowed every property within the consultation zone eligible for the payment of Council Tax to be identified, including residences occupied by students. The LLPG does not however enable individuals within residences to be identified, so 1 questionnaire was sent to each address for completion by whichever occupier chose to return it. Initially all the properties within the consultation zone were selected, following which obvious commercial premises were removed leaving a total of 9,982 potential residential properties within the consultation zone.
- 3.4 The questionnaire that was prepared asked respondents whether they wanted a designated barbecue area or not. A copy of this questionnaire is contained in appendix 2a. In addition the questionnaire also asked for comments on the scheme and reasons for not having a designated barbecue area. To assist in their

deliberations, respondents received a plan and explanation of what the proposed designated barbecue area would entail. The questionnaire provided for a written response and the approximate location of respondent was identified by postcode. These are included in appendix 2b and 2c respectively. A freepost envelope was provided for the response.

- 3.5 The company used to send out the questionnaires was Distribution Business Services (DBS). DBS have ISO9001:2001 quality management accreditation and Direct Marketing Association accreditation and thus monitor the effectiveness of their delivery. Furthermore the company has been used on a number of occasions by other sections of the Council such as International Relations, the former Learning and Leisure Marketing and Kirkgate Market.
- 3.6 The apparent concern that large numbers of people did not receive questionnaires appears not to be the case from investigations made. When a report came through of not receiving a questionnaire the address was requested and checked with DBS. There were 23 queries received comprising 20 addresses, 1 block of flats and two streets. In only one case, Kensington Court, was delivery hindered due to access restrictions and then this was subsequently rectified. In all other instances DBS were able to confirm delivery. Furthermore in 9 of these situations we were able to confirm questionnaires have been returned from the particular streets in question.
- 3.7 In addition to the postal questionnaire, three open consultation events were held as follows:
- Leeds University Union, Meeting Room 2, 20th March, 5pm – 7pm
 - Bowls Pavilion, Woodhouse Moor Park, 26th March, 3pm – 7pm
 - Wrangthorn Church, Hyde Park Terrace, 2nd April, 4.30pm – 6.30pm
- 3.8 The intention to consult through a postal questionnaire was advertised and detailed at the first 2 open consultation events held at Leeds University and the Bowls pavilion at Woodhouse Moor Park.
- 3.9 These events were advertised by posters displayed in the Woodhouse Moor Park notice boards and attached to trees at all main entrances leading into the Park. In addition, all the community organisations received the above posters with their questionnaires for distribution amongst their members. Further posters were sent to the above organisations as the Wrangthorn Church venue was a later addition that needed to be advertised. Questionnaires were distributed at each event.
- 3.10 It should be noted that at these open consultation events, groups in opposition to the proposal had parallel displays objecting to the use of barbecues on the moor.

4.0 Implications For Council Policy And Governance

- 4.1 The consultation exercise is an important prerequisite should planning permission be required to establish a designated barbecue area on Woodhouse Moor.

5.0 Legal And Resource Implications

- 5.1 The use of barbecues are the subject of byelaws which were discussed in the previous report to Executive Board. In summary barbecues are prohibited on Woodhouse Moor and all other parks within the Leeds Metropolitan Borough under the Leeds City Council Byelaw for Pleasure Grounds, Public Walks and Open Spaces (17th December 2008) section 11 clause (1) which states: *11 (1) No person*

shall light a fire or place, throw or drop a lighted match or any other thing likely to cause a fire.

- 5.2 However the option to consider designated areas is appropriate as there is a clause in the Leeds City Council Byelaws for Pleasure Grounds, Public Walks and Open Spaces (17th December 2008) section 11 clause (1) which states: *11(2) Byelaw 11(1)b shall not apply to the lighting or use, in such a manner as to safeguard against damage or danger to any person, of a properly constructed barbecue, in a designated area for barbecues.*
- 5.3 The costs of the consultation exercise was £2,467, met within the Parks and Countryside revenue budget.

Conclusions

- 5.4 The report aims to provide a concise and clear account of the background leading to the need for a consultation process and the format followed to ensure local communities were given every opportunity to respond to the proposal of introducing a designated barbecue area in Woodhouse Moor Park.
- 5.5 A small number of people complained about not receiving a questionnaire. These complaints have been checked with the company delivering the questionnaires. only In one situation, at Kensington Court, was there a case of non-delivery due to access difficulties. This problem was rectified by sending a questionnaire to this address.

6.0 Recommendations

- 6.1 That members note the content of the above report.

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Reference number: WHMBCD000001



HAVE YOUR SAY? A DESIGNATED BARBECUE AREA IN WOODHOUSE MOOR (HYDE PARK)

We would very much like your opinions on whether to establish a designated barbecue area on Woodhouse Moor Park (Hyde Park). All information will be held in the strictest of confidence.

To assist your thoughts on the scheme, please see the attached summary explaining what the designated barbecue area will involve. **Please note that barbecues are not allowed on the Park.**

Please tick the relevant box or where asked add the appropriate comment: -

- | | | |
|--|---|--|
| 1. Do you wish to see a designated barbecue area on Woodhouse Moor (If you say no barbecues will not be allowed anywhere on Woodhouse Moor): - | YES
<div style="border: 1px solid black; width: 80px; height: 50px; margin: 0 auto;"></div> | NO
<div style="border: 1px solid black; width: 80px; height: 50px; margin: 0 auto;"></div> |
|--|---|--|

2. If you feel a designated barbecue area is not the answer please provide your reasons: -

3. Any further comments: -

4. Please tell us your post code so we can determine the spread and effectiveness of the consultation (Remember this information only tells us which street you live on **not the house number**): -

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Report of the Director of City Development

Scrutiny Board (City Development)

Date: 7th July 2009

Subject: Woodhouse Moor Park Consultation on Barbecue Use

Electoral Wards Affected:

Headingley, Hyde Park and Woodhouse

☐

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity ☐

Community Cohesion ☐

Narrowing the Gap ☐

Eligible for Call In

☐

Not Eligible for Call In

(Details contained in the report)

☐

EXECUTIVE SUMMARY

1. This report provides a response to matters that arose during the meeting following the report to Scrutiny Board (City Development) on 9th June 2009.
2. It provides a background to the issue of barbecue use on Woodhouse Moor Park leading to a consultation process, including the delivery of 9,982 questionnaires to each household within an 800m catchment zone.
3. DBS, the company used to carry out delivery of the questionnaires, have confirmed that delivery took place in all but 1 case of those notified, although council officers are not able to prove this unequivocally. Of the 15 streets where queries concerning non-delivery have been received, responses were received from adjacent houses on the same street in 9 cases (60%).
4. The number of questionnaire returns received was 587 as at 15th June, a return rate of 5.88%, which, based on feedback from DBS, is understood to be a reasonable rate of return for this type of questionnaire.
5. Members are requested to note the content of the report.

1.0 Purpose Of This Report

- 1.1 This report provides a response to matters that arose during the meeting following the report to Scrutiny Board (City Development) on 9th June 2009. This is in the context of a recent consultation exercise with stakeholders on the issue of barbecue use at Woodhouse Moor Park, and follows a deputation to full council and subsequent report to Executive Board on 8th October 2008.

2.0 Background Information

- 2.1 Over the years problems with the use of portable barbecue units on Woodhouse Moor has led to the Council considering the most appropriate way to manage this issue. At present barbecues are prohibited on Woodhouse Moor and all other parks within the Leeds Metropolitan Borough under byelaws revised in 2008. However, it is evident that barbecues are a popular activity by some users of the park, although there is also opposition to this activity.
- 2.2 Although the Parks and Countryside service have consistently maintained a policy of not allowing barbecues on Woodhouse Moor Park, the difficulty of enforcing this has led the service to consider the provision of a suitable area on the park for barbecues as a potential pragmatic solution. This option can be considered as there is a clause in the byelaws that allows designated areas for barbecues.
- 2.3 At the meeting of Full Council on the 2nd July 2008 a deputation was received regarding a number of issues concerning Woodhouse Moor Park, where in particular opposition to a designated barbecue area was expressed. The response to these issues was submitted in a report to Executive Board on the 8th October 2008. The minutes of this meeting stated that the proposal to consult on the potential for a barbecue area in the park was noted.
- 2.4 Following the outcome of the report to Executive Board, a consultation methodology was developed in order to gauge opinion on this issue and inform any decision on this matter from all stakeholders involved. Accordingly, there were 3 primary means of consultation. First, a household survey to all residences within a defined catchment area around the park also sent to relevant community organisations, and second, open consultation events on the issue and finally consultation with the statutory agencies such as the Police and Fire Authorities. The consultation commenced on 20th March and analysis of responses from all stakeholders will be based on those received at the end of June.

3.0 Main Issues

- 3.1 The household questionnaire was sent out at the end of March 2009 to 9,982 households that fell within an 800m catchment zone around the park. A plan showing the extent of the catchment area is contained in Appendix 1. Properties were selected from the Local Land and Property Gazetteer (LLPG), which allowed every property within the consultation zone eligible for the payment of Council Tax to be identified, including residences occupied by students. Scrutiny Board requested the number of returned questionnaires which is 587 as at 15th June, a return rate of 5.88%. Based on feedback from DBS, this is understood to be a reasonable rate of return for this type of questionnaire. With regard to questionnaires found to be photocopied, only 1 was identified which will not be included in the analysis.

- 3.2 The questionnaire that was prepared asked respondents whether they wanted a designated barbecue area or not. A copy of the questionnaire and other enclosures were included in the previous report. However Scrutiny Board requested a copy of the envelope used for the enclosures and thus delivered to each household. This is reproduced in Appendix 2, from which it is also evident that questionnaires did not include a name or address. The size of the envelope is approximately as shown in the appendix, with actual size C5 (162mm x 229mm).
- 3.3 An issue was raised at the Scrutiny Board meeting concern the timing of the questionnaire given that many students were away over the Easter recess, and that a return date was not stated. The Leeds University website confirms that term 2 finished on Friday 20th March 2009, and term 3 commenced on Monday 20th April, therefore students were off for a 4 week period. The questionnaires were distributed during the first week they were off, however these would have been available to be filled in when students returned, and these responses would have been considered valid given that no return date was indicated.
- 3.4 The company used to send out the questionnaires was Distribution Business Services (DBS). DBS have ISO9001:2001 quality management accreditation and Direct Marketing Association accreditation and thus monitor the effectiveness of their delivery. The previous report provided a summary of queries made where it was stated that a questionnaire was not received. A table containing these queries in detail is included at Appendix 3. As indicated, with the exception of Kensington Court, DBS have been able to confirm delivery in each case although council officers are not able to prove this unequivocally. It can also be observed that of the 12 other streets within the catchment area, responses were received from properties on the same street in 8 cases.
- 3.5 Following the scrutiny board meeting, 217 emails were forwarded by a ward member to an officer from Parks and Countryside regarding the issue of barbecues on Woodhouse Moor Park. Analysis of these emails reveals that 166 concerned issues with barbecues in the park in general, leaving 51 emails on the consultation process itself. Of these 51, there were 12 complaints of not receiving questionnaires, 2 of which were outside the area and a further 2 did not include an address that could be checked. The remaining 8 cases included 5 that are already identified in the table in Appendix 3, and therefore leaves 3 new addresses for which a query has been raised due to non receipt of the questionnaire. These along with an additional 2 others that were identified from other correspondence received are set out in the following table.

Address	Responses received in adjacent properties
1 Grosvenor Mount LS6 2DX	1
3 Ashwood Villas LS6 2EJ	1
39, Grosvenor Park Gardens LS6 2PL	13
4 Grosvenor Terrace LS6 2DY	0
41, Ash Grove LS6 1AX	0

- 3.6 All of these addresses are in the catchment area and in each of these cases DBS has been able to confirm delivery although council officers are not able to prove this unequivocally. In 3 out of 5 cases responses have been received from properties in the same street, and indeed the first 2 streets in the above table are also contained in the table of queries in Appendix 3.

- 3.7 A list of all the streets in the 800m catchment area is included as Appendix 4, a total of 551 streets. It should be noted that this data was passed to DBS Limited who in turn used their own data management systems to produce a delivery schedule. Appendix 5 includes a list of streets within the catchment area where responses could be identified. It should be noted that a request was made on the questionnaire to include the postcode of the respondent in order to determine the spread and effectiveness of the consultation. It is not therefore a prerequisite that a postcode must be included in order for the response to be considered as valid. As indicated there were 587 responses, and a full postcode was included in 548 cases, thus in 39 cases it was not possible to identify the location of the respondent. A list of the streets for the 548 responses is included at Appendix 5, a total of 155 streets. Appendix 6 illustrates the spread of responses identified in the catchment area. From this data it is evident that there is generally an even spread throughout, although it is acknowledged that the area in zone 9 south of Saint Marks Road/Servia Hill and north of Woodhouse Lane contains no identifiable responses.
- 3.8 Scrutiny Board have requested that the option of carrying out the survey again should be considered. In considering this point, officers would ask it to be noted that the consultation process was designed to gauge opinions on the matter of barbecues on Woodhouse Moor Park from a broad range of stakeholders. To achieve this consultation methods were adopted that included writing to 65 community groups, open consultation meetings and the household survey in question.
- 3.9 In that sense the household survey was not a formal referendum, or the sole means of determining the outcome on this matter. It is important to be clear that there was never the intention for every citizen in the area to receive a questionnaire, nor was it the intention to give each citizen a vote on this matter. Rather, the purpose of the consultation exercise was to inform and add value to the decision making process, and considering that point, officers have held public meetings where views have clearly been expressed and are in the process of receiving the view of the statutory agencies. Responses have been received from community groups and 587 questionnaires have also been received along with correspondence from a number of individuals. Taking all of the above into account, officers conclude that they have a reasonable understanding of the range of views and strength of feeling on this matter to inform any future decision made. On that basis it is not felt there needs to be a re-run of the consultation process.

4.0 Implications For Council Policy And Governance

- 4.1 The consultation exercise is an important prerequisite should planning permission be required to establish a designated barbecue area on Woodhouse Moor.

5.0 Legal And Resource Implications

- 5.1 The use of barbecues are the subject of byelaws which were discussed in the previous report to Executive Board. In summary barbecues are prohibited on Woodhouse Moor and all other parks within the Leeds Metropolitan Borough under the Leeds City Council Byelaw for Pleasure Grounds, Public Walks and Open Spaces (17th December 2008) section 11 clause (1). However the option to consider designated areas is appropriate as there is a clause permitting them in the above clause.
- 5.2 The costs of the consultation exercise to date is £2,514, met within the Parks and Countryside revenue budget.

6.0 Conclusions

- 6.1 The number of questionnaires returned was 587 as at 15th June, a return rate of 5.88%, which, based on feedback from DBS, is understood to be a reasonable rate of return for this type of questionnaire.
- 6.2 DBS have confirmed delivery was made in all but 1 case although council officers are not able to prove this unequivocally. Of the 15 streets where queries have been received, in 9 cases responses were received from houses in the same street (60%).

7.0 Recommendations

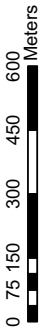
- 7.1 That members note the content of the above report.

Appendix 1: Plan showing the extent of the catchment area

9982 Potential Residential Properties within Consultation Zone



Map Produced 2nd June 2009
by Richard Johnston-Hughes
Parks and Countryside



Property Info for Distribution

Property Info for Distribution	2	3	4	5	6	7	8	9
Excluded Areas	•	•	•	•	•	•	•	•
Woodhouse Moor Park	•	•	•	•	•	•	•	•
Postal Distribution Zones	•	•	•	•	•	•	•	•

Legend

Excluded Areas

Woodhouse Moor Park

Postal Distribution Zones

Woodhouse Moor Consultation Zone

Please Note: Data shown on this map has currently NOT been corrected according to the OS Positional Accuracy Improvement Programme. The map base used by Leeds City Council follows the Ordnance Survey data from Pre August 2004. A project will be undertaken at a later date to recheck the map base used and correct any misalignments.

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INFORMATION ABOUT YOUR LOCAL AREA



Barbecues on Woodhouse Moor (Hyde Park)

Have your say!

Appendix 3: Queries report to Scrutiny Board (City Development) on 9th June 2009

Address	Postcode	Within Area	Delivery Confirmed by DBS YES/NO	Responses received in adjacent properties
11 Ashwood Villas	LS6 2DX	Yes	YES	1
1 Ashwood Terrace	LS6 2EH	Yes	YES	5
28 Chapel Lane	LS6 3BW	No	NO ¹	
4 North Hill Road	LS6 2ED	Yes	YES	0
Royal Park Avenue	LS6 1JJ	Yes	YES	2
Sycamore Close	LS6 2EH	Yes	YES	5
16 Royal Park Road	LS6 2HQ	Yes	YES	3
15 Grosvenor Mount	LS6 2DX	Yes	YES	1
26 Kensington Court	LS6 1SJ	Yes	NO ²	11
Endecliffe Mews	LS6 2BF	Yes	YES	0
42 Cliff Road	LS6 2ET	Yes	YES	3
11 Richmond Road	LS6 1BX	Yes	YES	0
83 Clarendon Road	LS2 9LY	Yes	YES	0
85 Clarendon Road	LS2 9LY	Yes	YES	0
91 Clarendon Road	LS2 9LY	Yes	YES	0
32-38a Hyde Park Terrace	LS6 1BJ	Yes	YES	10

¹ Outside consultation zone

² Confirmed by redelivery

Appendix 4: List of Streets in Catchment Area

Alexandra Grove	Back Claremont Terrace	Back Walmsley Road
Alexandra Road	Back Clarkson View	Back Welton Avenue
Archery Place	Back Cliff Mount	Back Welton Grove
Archery Road	Back Delph Mount	Back Welton Mount
Archery Street	Back Glossop Street	Back Welton Place
Archery Terrace	Back Grosvenor Terrace	Back Winfield Grove
Ash Grove	Back Harold Grove	Back Woodstock Street
Ashville Avenue	Back Hartley Avenue	Bagby Road
Ashville Grove	Back Hartley Grove	Beamsley Grove
Ashville Road	Back Headingley Terrace	Beamsley Mount
Ashville Terrace	Back Hessle Avenue	Beamsley Place
Ashville View	Back Hessle Mount	Beamsley Terrace
Ashwood Terrace	Back Hessle Terrace	Belle Vue Court Access
Ashwood Villas	Back Hessle View	Road
Autumn Avenue	Back Hyde Terrace	Belle Vue Road
Autumn Grove	Back Hyde Villas	Belmont Grove
Autumn Place	Back Ibbetson Place	Beulah Grove
Autumn Street	Back Kelso Gardens	Beulah Mount
Autumn Terrace	Footpath	Beulah Street
Back Albert Terrace	Back Kelso Road	Beulah Terrace
Back Archery Place	Back Kendal Lane	Beulah View
Back Archery Road	Back Kensington Terrace	Blackman Lane
Back Archery Street	Back Kings Avenue	Blandford Gardens
Back Archery Terrace	Back Kingston Terrace	Blandford Grove
Back Ash Grove	Back Lucas Street	Blenheim Avenue
Back Ashville Avenue	Back Manor Drive	Blenheim Court
Back Ashville Grove	Back Manor Terrace	Blenheim Crescent
Back Ashville Road	Back Marlborough	Blenheim Grove
Back Ashville Terrace	Gardens	Blenheim Square
Back Ashwood Terrace	Back Marlborough Grove	Blenheim View
Back Autumn Road	Back Mayville Avenue	Blenheim View Footpath
Back Autumn Terrace	Back Mayville Place	Blenheim Walk
Back Beamsley Grove	Back Mayville Street	Bottomleys Buildings
Back Beamsley Mount	Back Mayville Terrace	Brandon Road
Back Beamsley Terrace	Back Meadow View	Branksome Place
Back Blandford Gardens	Back Midland Road	Branksome Street
Back Blandford Grove	Back Montpelier Terrace	Branksome Terrace
Back Blenheim Avenue	Back Moorland Terrace	Broadway Avenue
Back Blenheim Terrace	Back Mount View	Broadway Avenue
Back Boundary Terrace	Back Norwood Grove	Footpath
Back Brudenell Grove	Back Norwood Place	Brudenell Avenue
Back Brudenell Mount	Back Norwood Road	Brudenell Grove
Back Brudenell Road	Back Norwood Terrace	Brudenell Mount
Back Buckingham Mount	Back Park View Avenue	Brudenell Road
Back Burchett Grove	Back Pearson Terrace	Brudenell Street
Back Burchett Place	Back Providence Avenue	Brudenell View
Back Burley Lodge Road	Back Quarry Mount	Buckingham Avenue
Back Burley Lodge	Terrace	Buckingham Drive
Terrace	Back Regent Park	Buckingham Grove
Back Carberry Place	Terrace	Buckingham Mount
Back Carberry Road	Back Regent Terrace	Buckingham Road
Back Carberry Terrace	Back Richmond Mount	Burchett Grove
Back Chestnut Avenue	Back Ridge Mount	Burchett Place
Back Chiswick Terrace	Terrace	Burchett Terrace
Back Churchill Gardens	Back Rosebank Crescent	Burley Lodge Place
Back Claremont Avenue	Back School View	Burley Lodge Road
Back Claremont Grove	Back Spring Grove Walk	Burley Lodge Street
	Back Thornville Row	

Appendix 4: List of Streets in Catchment Area

Burley Lodge Terrace	Cross Cliff Road	Hanover Way
Burley Road	Cross Hartley Avenue	Harland Square
Burley Road Industrial	Cross Kelso Road	Harold Avenue
Estate Access Road	Cross Quarry Street	Harold Grove
Burley Street	Cross Regent Park	Harold Mount
Bussey Court	Avenue	Harold Place
Calverley Street	Cross Speedwell Street	Harold Road
Cambridge Road	Cross Westfield Street	Harold Square
Cambridge Road	Cross Woodstock Street	Harold Street
Footpath	Crossfield Street	Harold Terrace
Carberry Place	Crowther Place	Harold View
Carberry Road	Cumberland Road	Harold Walk
Carberry Terrace	Delph Court	Hartley Avenue
Cardigan Lane	Delph Lane	Hartley Avenue To
Cardigan Road	Delph Mount	Johnston Street Footpath
Cathcart Street	Delph View	Hartley Crescent
Chancellor Street	Dene House Court	Hartley Gardens
Chapel Fold	Denison Road	Hartley Grove
Chestnut Avenue	Devon Close	Hartwell Road
Chestnut Grove	Devon Road	Hawkins Drive
Chestnut Place	Devonshire Gardens	Headingley Lane
Chestnut Road	Duxbury Rise	Headingley Lane
Chestnut Street	Dyers Court Access Road	Footpath
Chiswick Street	Ebberston Grove	Headingley Rise
Chiswick Terrace	Ebberston Place	Headingley Terrace
Chorley Lane	Ebberston Terrace	Hessle Avenue
Christopher Road	Ebor Mount	Hessle Mount
Churchill Gardens	Ebor Place	Hessle Place
Claremont Avenue	Ebor Street	Hessle Road
Claremont Grove	Edwin Road	Hessle Street
Claremont View	Elizabeth Street	Hessle Terrace
Clarendon Place	Elm Street	Hessle View
Clarendon Road	Eltham Close	Hessle Walk
Clarendon Way	Eltham Court	Hill Top Place
Clarkson View	Eltham Drive	Hill Top Road
Cliff Lane	Eltham Gardens	Hill Top Street
Cliff Mount	Eltham Rise	Holborn App Car Park
Cliff Mount Street	Endcliffe Mews	(S/L)
Cliff Mount Terrace	Fenton Street	Holborn Approach
Cliff Road	Finsbury Road	Holborn Court
Cliff Road Gardens	Ganton Close	Holborn Court Footpath
Cliff Side Gardens	Glossop Grove	Holborn Estate Footpath
Cliff Terrace	Glossop Mount	Holborn Gardens
Cloberry Street	Glossop Street	Holborn Green
Consort Street	Glossop View	Holborn Green Footpath
Consort Terrace	Grosvenor Hill	Holborn Grove
Consort View	Grosvenor Mount	Holborn Street
Consort Walk	Grosvenor Park Gardens	Holborn Terrace
Constance Gardens	Grosvenor Road	Holborn Towers Access
Constance Way	Grosvenor Road Footpath	Road
Craven Road	Meanwood Valley Trail	Holborn View
Cromer Place	Grosvenor Terrace	Holborn Walk
Cromer Street	Hall Grove	Hollis Place
Cromer Terrace	Hanover Avenue	Hopewell Place
Cross Burley Lodge Road	Hanover Mount	Howden Gardens
Cross Chancellor Street	Hanover Square	Howden Place
Cross Chestnut Grove	Hanover Walk	Hyde Park Close

Appendix 4: List of Streets in Catchment Area

Hyde Park Place	Mayville Street	Raven Road
Hyde Park Road	Mayville Terrace	Regency Court
Hyde Park Terrace	Meadow View	Regent Park Avenue
Hyde Place	Meanwood Road	Regent Park Terrace
Hyde Street	Melville Close	Regent Terrace
Hyde Terrace	Melville Gardens	Richmond Avenue
Inner Ring Road	Melville Place	Richmond Mount
John Street	Melville Road	Richmond Road
Johnston Street	Midgley Gardens	Rider Road
Kelsall Avenue	Midgley Place	Rider Road To Hartley
Kelsall Grove	Midgley Terrace	Crescent Footpath
Kelsall Place	Midland Passage	Ridge Mount
Kelsall Road	Midland Road	Ridge Road
Kelsall Terrace	Moor View	Ridge Road To
Kelso Court Access Road	Moorfield Street	Meanwood Road
Kelso Gardens	Moorland Avenue	Footpath
Kelso Place	Moorland Road	Rillbank Lane
Kelso Road	Moseley Place	Rillbank Lane Footpath
Kelso Street	Mount Preston Street	Rillbank Street
Kendal Bank	New Woodhouse Lane	Rosebank Crescent
Kendal Carr Footpath	North Grange Mews	Rosebank Gardens
Kendal Close	North Grange Mount	Rosebank Road
Kendal Grove	North Grange Road	Royal Park Avenue
Kendal Lane	North Hill Court	Royal Park Grove
Kendal Rise	North Hill Road	Royal Park Mount
Kendal Road	North West Road	Royal Park Road
Kendal Walk Footpath	Norwood Grove	Royal Park Terrace
Kensington Terrace	Norwood Mount	Royal Park View
Kings Avenue	Norwood Place	School View
Kings Road	Norwood Road	Servia Drive
Kingston Terrace	Norwood Terrace	Servia Estate Footpath
Leicester Close	Norwood View	Servia Gardens
Leicester Grove	Oakfield	Servia Hill
Leicester Place	Orville Gardens	Servia Road
Leslie Terrace	Park Lane	Shay Court
Lifton Place	Park View Avenue	Shay Street
Little Woodhouse Street	Park View Road	Shay Street Footpath
Livinia Grove	Pearson Avenue	Speedwell Mount
Lofthouse Place	Pearson Grove	Spenceley Street
Low Close Street	Pearson Terrace	Spring Grove Terrace
Lucas Court	Pennington Court (S/L)	Spring Grove View
Lucas Place	Pennington Grove	Spring Grove Walk
Lucas Street	Pennington Place	Springfield Mount
Lyddon Terrace	Pennington Street	St Johns Avenue
Manor Avenue	Pennington Terrace	St Johns Close
Manor Drive	Pleasant Court	St Johns Grove
Manor Terrace	Providence Avenue	St Johns Road
Manor View	Providence Road	St Marks Avenue
Marian Road	Providence Terrace	St Marks Road
Marian Terrace	Quarry Mount Place	St Marks Street
Marlborough Gardens	Quarry Mount Street	Stott Road
Marlborough Grove	Quarry Mount Terrace	Studio Road
Marsh Street	Quarry Place	Sycamore Close
Marsh Vale	Quarry Street	The Crescent
Mayville Avenue	Queens Road	The Maltings
Mayville Place	Raglan Road	The Poplars
Mayville Road	Rampart Road	Thomas Street

Appendix 4: List of Streets in Catchment Area

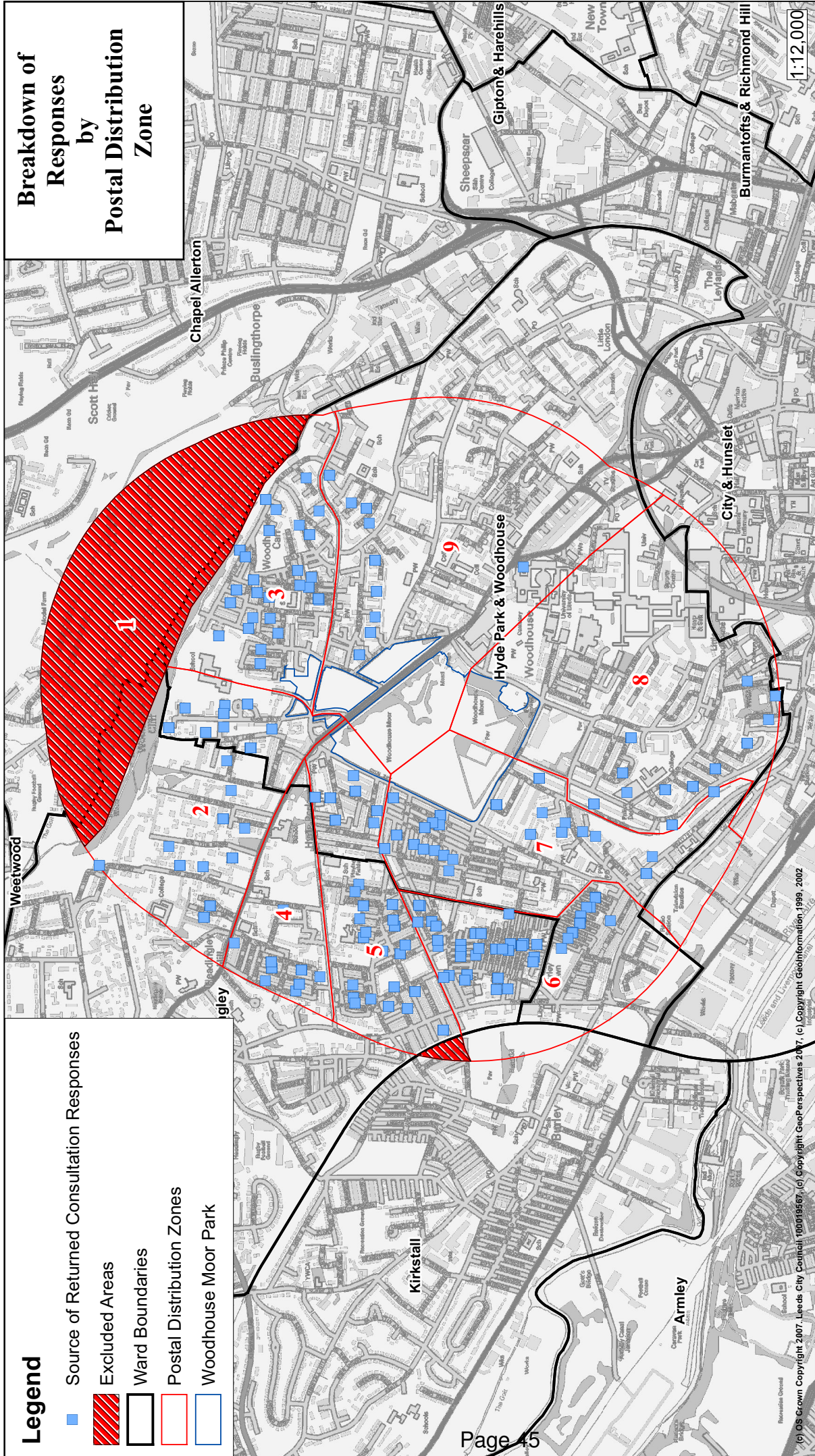
Thoresby Place	Well Close Place	Winfield Grove
Thornville Avenue	Footpath	Winfield Place
Thornville Court	Welton Grove	Winfield Terrace
Thornville Crescent	Welton Mount	Winstanley Terrace
Thornville Grove	Welton Place	Woodhouse Cliff
Thornville Mount	Welton Road	Woodhouse Cliff To Cliff
Thornville Place	Wesley Court	Terrace Footpath
Thornville Road	Westfield	Woodhouse Community
Thornville Row	Westfield Court Access	Centre Footpath
Thornville Street	Road	Woodhouse Lane
Thornville Terrace	Westfield Crescent	Woodhouse Square
Thornville View	Westfield Road	Woodhouse Street
Unity Close	Westfield Road To	Woodsley Green
University Road	Rosebank Road Footpath	Footpath
Vernon Road	Westfield Terrace	Woodsley Road
Vicarage Road	William Street	Woodsley Terrace
Victoria Court Mews	Willow Approach	Wrangthorn Avenue
Victoria Road	Willow Avenue	Wrangthorn Place
Victoria Street	Willow Close	Wrangthorn Terrace
Victoria Terrace	Willow Garth	
Walmsley Road	Willow Road	
	Willow Terrace Road	

Count: 551

Appendix 5: List of Streets where a response was indicated

Ashville Avenue	Harold Place	Norwood Place
Ashwood Terrace	Harold Road	Norwood Road
Ashwood Villas	Harold Street	Norwood Terrace
Autumn Avenue	Harold Terrace	Orville Gardens
Autumn Grove	Harold View	Pearson Grove
Autumn Place	Harold Walk	Pearson Terrace
Autumn Street	Hartley Avenue	Quarry Mount Street
Autumn Terrace	Hartley Crescent	Quarry Mount Terrace
Beamsley Grove	Hartley Gardens	Quarry Place
Beamsley Mount	Hartley Grove	Quarry Street
Beamsley Place	Headingley Lane	Richmond Avenue
Belle Vue Court	Hessle Avenue	Richmond Mount
Belle Vue Road	Hessle Mount	Ridge Mount
Beulah View	Hessle Place	Royal Park Avenue
Brudenell Avenue	Hessle Terrace	Royal Park Mount
Brudenell Grove	Hessle View	Royal Park Road
Brudenell Road	Hessle Walk	Royal Park Terrace
Brudenell Street	Hill Top Street	Royal Park View
Brudenell View	Holborn Green	School View
Brundenell Road	Holborn Grove	Spring Grove View
Buckingham Road	Holborn Street	Spring Grove Walk
Burchett Grove	Holborn View	St Johns Close
Burchett Place	Holborn Walk	St Johns Road
Burley Lodge Road	Hopewell Place	St Johns Terrace
Cardigan Lane	Hyde Park Close	St Marks Road
Chestnut Avenue	Hyde Park Road	St Marks Street
Christopher Road	Hyde Park Terrace	Sycamore Close
Clarendon Road	John Street	The Poplars
Clarkson View	Johnston Street	Thomas Street
Cliff Mount	Kelsall Avenue	Thornville Avenue
Cliff Road	Kelsall Grove	Thornville Crescent
Cliff Road Gardens	Kelsall Place	Thornville Grove
Cliff Side Gardens	Kelsall Road	Thornville Road
Cross Cliff Road	Kelsall Terrace	Thornville Street
Cross Speedwell	Kelso Gardens	Thornville Terrace
Street	Kendal Bank	Thornville View
Delph Court	Kensington Terrace	Unity Close
Delph Lane	Kings Avenue	Victoria Road
Delph Mount	Lucas Street	Victoria Terrace
Dyers Court	Manor Drive	Walmsley Road
Ebberston Terrace	Marian Terrace	Welton Grove
Elizabeth Street	Mayville Place	Welton Mount
Eltham Close	Mayville Road	Welton Place
Eltham Drive	Mayville Terrace	Westfield Crescent
Eltham Gardens	Meadow View	Westfield Road
Glossop Street	Melville Gardens	Woodsley Green
Grosvenor Mount	Melville Place	Woodsley Road
Grosvenor Park	Midland Road	Woodsley Terrace
Gardens	Montpelier Terrace	Wrangthorn Terrace
Grosvenor Road	Moorland Road	
Hanover Square	Mount Preston Street	Count: 155
Harold Avenue	North Grange Mews	
Harold Grove	North Grange Mount	
Harold Mount	North Grange Road	

Appendix 6: Plan showing the streets where responses were made



Woodhouse Moor Consultation Zone

Please Note: Data shown on this map has currently NOT been corrected according to the OS Positional Accuracy Improvement Programme. The map base used by Leeds City Council follows the Ordnance Survey data from Pre August 2004. A project will be undertaken at a later date to recheck the map base used and correct any misalignments.

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Map Produced 10th June 2009
 by Richard Johnston-Hughes
 Parks and Countryside



0 70 140 280 420 560 Meters

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Report of the Head of Policy, Performance and Improvement

City Development Scrutiny Board

Date: 7th July 2009

Subject: Leeds Strategic Plan Performance Report for Quarter 4 2008/09

Electoral Wards Affected:

☐

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity ☐

Community Cohesion ☐

Narrowing the Gap ☐

Eligible for Call In

☐

Not Eligible for Call In

(Details contained in the report)

☐

1.0 EXECUTIVE SUMMARY

Since April 2008 and the introduction of the Leeds Strategic Plan and Council Business Plan we have seen a significant change to the council's accountability processes, in particular, the identification of lead and contributory officers for each improvement priority and the introduction of a reporting process that will provide a single source of performance information to be used by the full range of different stakeholders in the accountability process.

At the end of the first year of delivery of the Leeds Strategic Plan and Local Area Agreement this report provides an overview by exception (i.e. red and amber) on the progress against improvement priorities relevant to the Board at Quarter 4 2008/09.

2.0 Purpose of this Report

- 2.1 This report provides a strategic overview of performance against those improvement priorities within the Leeds Strategic Plan 2008-11, and specifically in relation to City Development priorities. In particular the Action Tracker Summary Sheet (appendix 1) provides an overall assessment of progress against each of the improvement priorities relevant to the Board; a rating of Red, Amber or Green is applied to indicate the status of each improvement priority.
- 2.2 In appendix 2 to this report the Action Trackers are provided on an exception basis for those areas of under performance and/or of concern in relation to the improvement priorities for City Development, within the Leeds Strategic Plan, as at 31st March 2009. In addition, performance indicator information is provided for the full National Indicator Set together with any locally agreed indicators where appropriate. Through this process the Board receives the full set of performance indicator information.

3.0 Background Information

3.1 Executive Board approved a new corporate planning framework for the council in July 2007. The strategic element of this framework includes two high level plans which set the policy objectives for the organisation and our partnership working. These are:

- **Leeds Strategic Plan 2008 to 2011** - which sets out the customer/citizen (external) focused strategic outcomes being sought by the council and its partners for the city. This plan includes our requirements to produce a Local Area Agreement and is the main delivery mechanism for the Vision for Leeds 2004 to 2020.
- **Council Business Plan 2008 to 2011** - which sets out what the council needs to do internally to enable the organisation to achieve the Leeds Strategic Plan. That is outlining the business development, organisational change, process transformation and financial planning activities that we will be undertaking over the next three years.

3.2 Both these plans include a set of outcomes, improvement priorities and aligned performance indicators with three year targets. Through our performance reporting and accountability arrangements we need to track our progress against the improvement priorities as well as against the indicators to provide both a qualitative and quantitative picture of performance. This is because the scope of most of the improvement priorities is wider than that of the performance indicator and without some form of contextual reporting we would not be able to capture or monitor this progress.

3.3 Within this report the following information is provided:

Appendix 1 Action Tracker Summary Sheet - this sheet sets out all the improvement priorities relevant to the Board and shows the full set of overall progress traffic lights.

Appendix 2 Action Trackers – this appendix includes the action trackers for the improvement priorities that have been given an *amber* or *red* rating for overall progress. There is a guidance sheet to assist members in interpreting the information provided.

Appendix 3 Performance Indicator Report – this appendix provides a full performance indicator report including the year end results for all strategic, national and local indicators organised by Directorate.

4.0 Main Issues - Progress Towards Improvement Priorities

The City Development Scrutiny portfolio contains 15 improvement priorities. 9 of which are rated *green*, 6 *amber* and 0 *red*. The overall progress summary is provided below for each of the improvement priorities rated as *amber* as recorded on the action tracker.

Culture

CU-1a - Enable more people to become involved in sport by providing better quality and wider ranging activities and facilities.

Both targets for 2008/09 were achieved, with a significant increase in participation evident. The challenge for the longer term will be to sustain the growth achieved and to resolve the resource issues identified within the Recreation Portfolio. We have secured the approval in principle for a Wellbeing Centre at Holt Park, which signifies an excellent example of partnership working to deliver an innovative project to truly integrate a number of services for local people.

Enterprise and Economy

EE-1b - Facilitate the delivery of major developments in the city centre to enhance the economy and support local employment

Although the Partnership Agreed target has been achieved for this period, the current economic situation has clearly had an adverse effect on the overall improvement priority despite significant and concerted efforts. As a direct result of the economic downturn the development of the Eastgate Quarters and Trinity Leeds have both been put on hold by the developers for the time being and this will have an effect on local employment. We are continuing to work with both developers on the detail of the schemes to ensure an early start on site when the economy improves.

Transport

TR-1a - Deliver and facilitate a range of transport proposals for an enhanced transport system, including cycling and walking

Whilst many schemes have been and are being completed in conjunction with our partners, a considerable amount of work is taking place in this area, refreshing the Transport Vision for the City and developing major schemes such as New Generation Transport and the A65 Quality Bus Initiative. This will take time to confirm and deliver but will ultimately bring about long term benefits, hence the amber rating at present. The target for cycle trips into the City Centre in the morning peak period has been exceeded. Future targets will be reviewed in light of the good performance this year. The year end figure for congestion is not yet available.

TR-1b - Improve the quality, use and accessibility of public transport services in Leeds.

Good progress is being made on a number of fronts particularly bus priority projects, for example, together with METRO we have improved the accessibility of over 150 bus stops but further work and target setting with Metro is required to take the work and improvement priority forward. The percentage of non-car journeys into central Leeds in the morning peak period has been exceeded. Targets will be reviewed accordingly.

TR-1d - Improve road safety for all our users, especially motor cyclists, pedal cyclists and pedestrians.

A large number of engineering schemes have been introduced over recent years leading to significant safety improvements. To continue the downward trend in the number killed and injured on our roads however, there is a need to be increasingly innovative and to encourage improved and safer driving behaviour via high profile media campaigns. The current Seat Belt campaign is a very good example which has produced very positive results in Calderdale, and was launched in Leeds in April. A West Yorkshire launch is planned on 18 May. We are also working closely with West Yorkshire Police to identify the most appropriate way to enforce this.

Learning

LN-1a - Enhance the skill level of the workforce to fulfil individual and economic potential.

Steady progress has been made on key workforce learning initiatives including Train to Gain and the Leeds Skills Board has ensured a local employers input to the skills agenda. Good progress has been made with the establishment of the new Leeds College but the financial issues at the Learning Skills Council particularly around capital spend presents a real challenge

5.0 Recommendation

- 5.1 That members of Scrutiny Board note the content of the report and comment on any particular performance issues of concern.

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Action Tracker Guidance

Introduction

The 'Action Trackers' are prepared on a half yearly basis and are intended to give an organisational 'snapshot' view of the progress against the city's top level priorities as set out in the Leeds Strategic Plan and Council Business Plan. They provide a broader range of information and progress than is provided in the performance indicator results alone. Each improvement priority within the Leeds Strategic Plan and Council Business Plan has been allocated to a **Lead Officer** whose role is to provide leadership, co-ordinate the activities of contributing officers/partners and evaluate the performance information to ensure the delivery of the improvement priority. An action tracker has been completed for every improvement priority by the Lead Officer who has provided an overall evaluation of progress to date. Please see below a brief summary of the information that has been provided in each of the sections of the action tracker template.

Overall Progress Rating	<p>The Lead Officer provides an overall traffic light rating on the progress to date based on all the information provided in the completed action tracker including the results for the aligned performance indicators. The criteria for this traffic light is as follows:</p> <p>Green = Progressing as expected</p> <p>Amber = Minor delays or issues to address</p> <p>Red = Significant delays or issues to address</p>
Direction of Travel	<p>This section will be decided by the Lead Chief Officer. The criteria should be as follows:</p> <p>↑ = overall the direction of travel is improving.</p> <p>↓ = overall the performance is deteriorating.</p> <p>↔ = overall the direction of travel is static.</p>
Overall assessment of progress	<p>In this section the Lead Officer provides an overall summary analysis of the progress to date - taking a view based on all the information provided in the completed action tracker including the results for the aligned performance indicators. This section should provide an explanation for the overall traffic light rating.</p>
Contributory Officers	<p>This part of the action tracker sets out who else is contributing to the delivery of the improvement priority and where relevant these officers/partners also appear in the main body against specific actions/activities.</p>
Performance Indicator Information	<p>In this section the results for the aligned performance indicators for this improvement priority are presented including the target and are traffic lighted both the result itself and for data quality.</p> <p>NB this only shows the indicators which are directly aligned but additional performance information is presented in appendix 2.</p>
Improvement Priority Key Activities	<p>This is the main body of the action tracker and sets out the key actions/activities which are underway and contribute to the delivery of the overall improvement priority. For each action/activity a set of information is provided that includes any risks or challenges to delivery, the key actions which are due to take place over the next 6 months, who the contributory officer/partner is and highlights where any other more detailed information can be found. This section could not possibly include all activities and Lead Officers have been asked to provide a strategic overview through including the main activities only and signposting further sources of information where relevant.</p>
Progress as at 31st March 2009	
Next Steps / Future Milestones for Q1 & Q2 2009/10	
Risk / Challenges	
Timescale	
Contributory officer	

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Leeds Strategic Plan			
Culture			
Code	Improvement Priority		Accountable Director
CU-1a	Enable more people to become involved in sport by providing better quality and wider ranging activities and facilities.	🟡	Jean Dent
CU-1a	Enable more people to become involved in culture by providing better quality and wider ranging activities and facilities.	🟢	Jean Dent
CU-2a	Facilitate the delivery of major cultural schemes of international significance	🟢	
Environment			
Code	Improvement Priority		Accountable Director
ENV-1b	Reduce emissions from public sector buildings, operations and service delivery and encourage others to do so	🟢	Jean Dent
ENV-1c	Undertake Actions to improve our resilience to current and future climate change	🟢	Jean Dent
ENV-2b	Improve the quality and sustainability of the built and natural environment	🟢	Jean Dent
Thriving Places			
Code	Improvement Priority		Accountable
TP-1e	Increase financial inclusion in deprived areas.	🟢	Neil Evans

Enterprise and the Economy			
Code	Improvement Priority		Accountable Director
EE-1a	Increase innovation and entrepreneurial activity across the city	🟢	Jean Dent
EE-1b	Facilitate the delivery of major developments in the city centre to enhance the economy and support local employment	🟡	Jean Dent
EE-2a	Increase international communications, marketing and business support activities to promote the city and attract investment.	🟢	Jean Dent
Transport			
Code	Improvement Priority		Accountable Director
TR-1a	Deliver and facilitate a range of transport proposals for an enhanced transport system, including cycling and walking	🟡	Jean Dent
TR-1b	Improve the quality, use and accessibility of public transport services in Leeds.	🟡	Jean Dent
TR-1c	Improve the condition of the streets and transport infrastructure by carrying out a major programme of maintenance and improvements.	🟢	Jean Dent
TR-1d	Improve road safety for all our users, especially motor cyclists, pedal cyclists and pedestrians.	🟡	Jean Dent
Learning			
Code	Improvement Priority		Accountable Director
LN-1a	Enhance the skill level of the workforce to fulfil individual and economic potential.	🟡	Rosemary Archer

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Culture 2008/09 Quarter 4 Performance Update				Reference	CU-1a
Improvement Priority	Lead Officer	Organisation		Overall Progress Rating	Direction of Travel
Enable more people to become involved in SPORT and culture by providing better quality and wider ranging activities and facilities.	Martin Farrington / Ed Mylan	Leeds CC		Amber	↑

Overall assessment of progress 2008/09
Both targets for 2008/09 were achieved, with a significant increase in participation evident. The challenge for the longer term will be to sustain the growth achieved and to resolve the resource issues identified within the Recreation Portfolio. We have secured the approval in principle for a Wellbeing Centre at Holt Park, which signifies an excellent example of partnership working to deliver an innovative project to truly integrate a number of services for local people.

PI Ref	Definition	Baseline	2008/09 Target	2009/10 Target	2010/11 Target	2008/09 Year end Result	Data Quality
NI 8	Adult participation in sport and active recreation.	20.6% (2005/06)	Increase of 1% on the baseline by 2010/11			28.4% October 07 - October 08	No concerns with data
LKI-SC19	Number of sports facility types with a specified quality assured standard.	13 (2007/08)	12 (Morley closed for its PFI rebuild and lost its accreditation status 08/09. During 09/10 Armley will also close for rebuild in July.	15	19	12	No concerns with data

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
The result of the second 'Active People' survey have been provided from October 07 - October 08, this has revealed: • Leeds has moved to 16th (English local authorities) in 2008 from a position of 208th in 2006, the 4th biggest increase in England. 28.4% of the 16+ population in Leeds participates in 3 sessions of 30 minutes moderate intensity sport and active recreation each week. • In relation to the National Indicator 8 definition an increase of 7.8% since the 06 result.	Support co-ordination of partner programmes through Sport Leeds along with the delivery of increased participation at leisure centres / Sports Development Unit programmes. In relation to the indicator management by May the complete set of data for Leeds should be available including information on participation by priority groups and in different forms of sport / active recreation. This information will be reported to Sport Leeds and internally. It will give an indication of the success or failure of sport specific development and in relation to the equality agenda. Additionally it will need to be reviewed in relation to the 'Taking the lead' strategy and the Sport and Active Recreation Service Plan 09/10.	Understanding this evidence based in relation to wider outcomes such as crime reduction etc remains a key challenge.	End of Q2 09/10.	James Richardson
In relation to LKI-SC19 the target for quality assured sport facilities in the city has been met at 12 for this year. This was entirely delivered through Leeds City Council facilities. When Morley closed last year one site was lost and additionally Armley will close in July further reducing coverage. John Smeaton achieved 79% and John Charles Centre for Sport attained 77%, both sites are now 'highly commended.'	During Q1 - Q2 Wetherby and East Leeds will go through their maintenance visits. Each site will need to assess progress against their initial assessments and update plans in-line with the results of the assessments. With Armley closing coverage will reduce to 11 and over the next 2 quarters firm proposals will need to be developed to increase coverage to 15 sites in correlation with the target.	Budget remains an issue to pay for accreditation on and also support the improvements required at sites. However through the 'Sport for the Future' project it is envisaged that a number of work streams are / will be implemented to deliver service improvement that will support Quest.	End of Q2 09/10.	Ian Waller
The definition has now been published for NI 57, the national indicator that measures children and young people's participation in PE and sport. Currently only part of the indicator can be measured; that of PE and sport in curriculum time. A target has been agreed for the 2009/10 academic year of 76%. In preparation for measuring this indicator, work has been taking place among the school sports partnership development managers (PDMs) to procure a survey tool that will provide detailed information about current participation levels both in and out of school, that will enable PDMs to target improvement activity more effectively. This indicator is also a measure for Improvement Priority HW1-c (Reduce rate of increase in obesity and raise physical activity for all.)	The work in the remaining term of this academic year is around curriculum planning for the next academic year, to ensure there is appropriate inclusion of PE and sport.	There are a number of pressures on sustaining improvements against this measure: • The physical design of primary schools to provide appropriate changing facilities. • The quality of PE – this affects attendance at PE lessons and at school in general. • The design of the curriculum and the focus on meeting targets for other national indicators, such as attainment in English and maths. In primary, PE is included as part of health and wellbeing and PE is one of the more expensive parts of health and wellbeing to deliver. • The area where real change is needed to increase participation is in key stage 4, and this is where there is strong pressure to use curriculum time to boost attainment in other subjects. • It is not yet known what the impact will be of the new 14-19 arrangements and the provision of school sport as part of confederations. Pupils will not necessarily get their sport and PE provision in the same place as other parts of the curriculum.	We do not yet know if the survey to measure NI 57 will take place in the current academic year, although it is scheduled for the 2009/10 academic year.	Chris Edwards, Education Leeds
Two new leisure centres, Armley and Morley, are being funded with £30m PFI credits. Contractors are on site at both venues with both sites due to open in 2010.	Continue the extensive community consultation process as part of the New Leaf leisure centre PFI project. Armley closes in July 2009 and customers will be re-located to nearby facilities.	To re-locate the customers of the current Armley Leisure Centre.	Armley LC opens April 2010 and Morley opens July 2010.	Mark Allman and Helen Evans
An expression of interest was submitted to the Department of Health on 31st May 08 in respect of Holt Park, this proposal involves construction of a wellbeing centre combining Adult Social Care, leisure facilities, community space and health facilities to replace the Holt Park Leisure and Health Centres. In Sept 08, the Department of Health issued additional questions and Leeds City Council responded on 17th Oct 08. The expression of interest has now been approved in principle with £32M worth of PFI credits available.	The council is awaiting a decision from the DoH on the timing and criteria for the next bidding round, at which point the council will respond with an EOI, seeking up to £100m of credits for a further three centres. Key next steps will be: • Submit outline business case for Holt Park PFI Credits (October 09). • Commence procurement for Holt Park PFI (October 09). • Expression of interest for next round of PFI credits May 2009, potential bids of up to £100 million • Approval of final business case for Holt Park PFI (July 2010) and construction period October 2010 -	An innovative project for Leeds, involving 3 main partners: City Development, Adult Social Care and the National Health Service Leeds. The challenge is to provide a quality facility that fully integrates the services to satisfy the demands of the local people. This proposal will impact on a number of different outcomes in the Leeds Strategic Plan.	See left.	Mark Allman and Helen Evans
The Sport Leeds 'Taking the lead' strategy continues to be delivered with partners to increase participation in sport and active recreation: • Of the 26 headline targets in the strategy 10 are classified as green, 15 amber and one has been removed to be replaced with a similar indicator already in the set. • Of the 55 actions deployed to improve performance 21 are green, 32 are amber 1 is red and 1 is complete. • Sport Leeds continues to support the council's role as a place shaper and strategic leader with considerable success.	Implement Sport Leeds Annual General Meeting in April 2009. Present annual performance report to partnership and complete review of partnership arrangements. Consult with Cultural Partnership around the review of Sport Leeds.	Key challenges and issues are: • Recognising the council's role and resourcing the partnership appropriately to maximise potential benefits across the outcomes of the Leeds Strategic Plan. • Finalising the partnership review to give a clear forward plan, • Finding alternative funding streams with the completion of the Community Investment Fund. • Celebrating the major successes of the partnership and strengthening wider links.	Complete review on Sport Leeds and consult with partners in relation to results. Over the next 2 quarters the Sport Leeds Annual General Meeting should be completed.	Mark Allman, Sara Birkinshaw, Susan Haigh and James Richardson

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
Continued to deliver wide ranging programmes for participation in sport and active recreation at leisure centres and through the Sports Development Unit. At the end of March 2009 good progress has been made in delivering increased participation. Within leisure centres the end of year visit figure was 4,552,263 an increase of 4.26% on the previous year. In relation to the Sports Development Unit during 2008 - 2009 there has been over 30,000 participants on programmes.	Free swimming for under 16s and over 60s will continue to be delivered and should impact. Workforce planning will need to be aligned to the key initiatives below. Next steps will be to continue to deliver the Sport and Active Recreation Service Plan 09/10 including: <ul style="list-style-type: none">• Finalising / implementing service delivery plans for leisure centres and Sports Development Unit teams.• Finalising / implementing sport specific business plans.• Continue to implement the 'Sport for the Future' project with good progress in 3 work streams, 1 closed and 1 postponed.• Capital development and ICT including a new management information system remain key priorities, these areas will continue to be developed, and the business process reengineering project providing a set of recommendations to enhance the customer care. The ICT development will compliment any future project work relating to the City Card.	The continuing recession will impact on people's disposable incomes and ability to participate in sport. The closure of Armley for rebuild in July 09 will mean a key leisure centre will be closed until April 2010. Obviously with Morley also closed until July 2010 (also rebuild) this will inhibit the ability of the service to deliver an overarching participation increase through its own operational activity.	By the end of April the Sport and Active Recreation Service Plan will be finalised. Additional key business unit plans will be complete with supplementary targets to increase participation. Progress in relation to the 'Sport for the Future' project will have occurred in relation to the project plan.	David O'Loan, Mark Allman and James Richardson
The 'Vision for Sport' consultation continues to prioritise the development of Leeds City Council Leisure Centres in the city and took a report to Executive Board in December 08. Executive Board specified that Sport England be asked to re-run their facilities planning model for swimming provision in Leeds to examine the potential impact of proposals. This has now been completed. Community management models were asked to be examined to determine their potential benefits for the sites most impacted on by the current proposals. Work in this area is underway and assessment of both business and partnership models are in development. Proposal for investment in the stock have been developed and assessed. Funding in excess of £400,000 has been secured from the Sport England Free Swimming Capital Modernisation programme and a spending proposal will be presented to the May Executive Board.	Next steps will be to complete the Executive Board report for July in order to gain decisions on the next phase of the project. Capital spend from the funding gained will also need to be spent within the 2009 - 2010 financial year.	Funding the required developments.	July 09 for next Executive Board report.	David O'Loan, Helen Evans, Mark Allman and Ian Waller
Through the Planning Policy Guidance 17 - 'planning for open space, sport and recreation' assessment ensure communities have good access to sport facilities through clear strategic planning. Following the completion of the needs assessment and full audit of facilities is nearing completion.	Complete the audit of facilities and produce analysis of findings. Ensure that PPG17 is assessed against the capital development plans Leeds City Council Leisure Centres and ensure health benefits are understood / maximised. Including addressing health inequalities.	The key challenge will occur in relation to phase 3 in setting local standards. There is a key role for sport in relation to emphasising its role in health and delivering a infrastructure in the city that maximises its impact upon Leeds Strategic Plan outcomes. By this it means ensuring an appropriate balance of improving current indoor facilities and providing a framework for development that encourages sport facility development without making current provision unsustainable.	Audit should be complete and assessed by end of the Q2 2009 - 2010. During this period work towards setting local standards should commence.	Mark Allman, James Richardson, Helen Evans and Jane Cash (note planning are leading with Recreation supporting).
The Parks Renaissance programme continues to be implemented with schemes completed or on schedule at Barley Hill Road, Farsley Play Area, Lewisham Park, Pudsey Park, Springhead Park and Yeadon Tarn.	Complete outstanding parks renaissance schemes at Horsforth Hall Park and Sandringham Park.	Capital budget - unable to deliver the required future investment to community parks, heritage sites, play pitches etc.	Completion by May 2009	Sean Flesher
The BMX track at Fearnville is complete and operational as part of the PAYP funding allocation.	Complete the BMX track at Tarnfield Park.	Capital budget - unable to deliver the required future investment to community parks, heritage sites, play pitches etc.	Completion by May 2009	Sean Flesher
With regard to playing pitches, a review has been undertaken and it was noted that in the short term £7.8 million has been secured, with £3.2 million which although not formally secured has the potential to be successful.	Progress made on completion of the following schemes for playing pitch improvements: <ul style="list-style-type: none">• Fleet Lane• Rose Lund• King's Field, Beeston• Oulton and Woodleston Sports and Social Club• Meadow Fields MUGA.	Some funding remains to be secured. There is ongoing stakeholder consultation that may result in scheme amendment.	Completion by March 2010	Jane Cash
Successful in retaining 6 Green Flag Awards at Golden Acre Park, Kirkstall Abbey Estate, Lotherton Hall Estate, Pudsey Park, Roundhay Park and Temple Newsam Estate. Additionally (as detailed in ENV2-b; 'Improve the quality and sustainability of the built and natural environment'), the target for the percentage of parks and countryside sites assessed internally that meet the Green Flag criteria was met.	Resubmit 6 current and submit 1 new application at Chevin Forest Park and await outcome of judging.	Sustaining standards to ensure sites retain the Green Flag Award.	Winners announced in July 2009	Sean Flesher
A promotion to encourage students to take up golf was undertaken by offering a season ticket at a reduced rate. Season tickets in general were confined to the course that they were purchased at. From 1st April 09, a season ticket will cover all courses at Gotts, Roundhay, Middleton and Temple Newsam.	Future Marketing activity for gold includes: <ul style="list-style-type: none">• Proposed editorial in 'Golf Punk' magazine• Full page article in LeedsCard magazine• Updated website• Posters and banners Marketing activity will be monitored.	There is a national trend of decline in golf which is an issue in Leeds, and therefore sustaining, or indeed increasing the level of income remains a challenge.	April-May 2009	Kevin Barker
Examining existing Business Intelligence to establish gaps for further primary research. Aquatics research programme being conducted.	Business Plans produced in draft format	New Business Development Plans are now being introduced to support 5 core business areas. These plans need to be continually reviewed and amended	May 2009 and then ongoing	Tim Quirke
Final drafts produced for a new customer strategy and a communication strategy for Sport.	Both strategies will be completed	Still to be implemented		Tim Quirke
In the last six months Touchstone have provided 11 different regular sessions for individuals with mental health issues to take part in a variety of sports and other physical exercise. Some of these sessions were targeted at specific groups including women and particular BME communities. BTCV are coordinating the Citywide Healthy Walking Project. Currently there are over 20 regular organised walks every week, the majority lead by volunteers from the local community. Walks range from under an hour to longer countryside rambles. Particular emphasis is placed on establishing walks for residents from deprived areas and for disadvantaged and disabled individuals and groups. Barnardo's Willow Young Carers Service which operates city wide have recently employed a sessional staff member to develop and support an increase in the number of young carers taking up sport and activities within their communities.				Leeds Voice
Hunslet Club runs a football team for young people from the age of 5 upwards. The Club also runs boxing and gymnastics clubs and has a drama group. For adults there is boxfit and a fitness suite which is open 7 days per week. Over 300 adults are currently making use of these facilities. Meanwood Valley Urban Farm organise active outdoor horticultural tasks for Adults with disabilities to promote physical health and mental wellbeing. The programme currently engages 30 adults per day over 4 days per week.				Leeds Voice

Leeds CC Contributory Officers	Leeds CC Directorate	Contributing Organisations	Contributory Officer
Deputy Director	City Development	Sport England	Julie Hannan
Steve Speak	City Development	VCFS - Leeds Voice Health Forum	David Cowan / Jeannette Morris-Boam
Education Leeds		Leeds Partnership Foundation Trust	Chris Butler/Mike Doyle

Enterprise and the Economy 2008/09 Quarter 4 Performance Update	Reference	EE-1b
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Improvement Priority	Lead Officer	Organisation	Overall Progress Rating	Direction of Travel
Facilitate the delivery of major developments in the city centre to enhance the economy and support local employment	Jean Dent	Leeds CC	Amber	↔

Overall assessment of progress 2008/09
Although the Partnership Agreed target has been achieved for this period, the current economic situation has clearly had an adverse effect on the overall improvement priority despite significant and concerted efforts. As a direct result of the economic downturn the development of the Eastgate Quarters and Trinity Leeds have both been put on hold by the developers for the time being and this will have an effect on local employment. We are continuing to work with both developers on the detail of the schemes to ensure an early start on site when the economy improves.

PI Ref	Definition	Baseline	2008/09 Target	2009/10 Target	2010/11 Target	2008/09 Year end Result	Data Quality
NI 157 (Major)	Processing of major planning applications	63.49% (2007/08)	65%	70%	75%	65.33%	No concerns with data quality

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
NI 157 - Leeds City Council's targets have been set higher than the Government's published targets as part of the Local Area Agreement and reflect our desire to promote investment as well as the move towards a national aspiration of 80% of majors determined within 13 weeks by 2012. Performance management measures are in place to ensure targets are met whilst, at the same time, enabling the service to deliver high quality development for the city. We have met the target this year despite the impact of the recession.	Continue to monitor majors within the service on a weekly basis and report to the Chief Officer	The main risk is that if the recession is prolonged, the fall in major planning applications submitted will also continue, which will affect the performance of NI 157 majors and our ability to meet the target.	ongoing	Martin Sellens
Leeds City Centre Prospectus 2020 - Now published on the City Centre Leeds website and regularly updated	Symposium early 2010 to refresh and update the vision	Continued recession impacting on the delivery fo schemes.	ongoing	Cath Follin
Harewood / Eastgate Quarter development - Compulsory Purchase Order (CPO) now free of challenge. As a result of the current economic climate the developer is re-evaluating the commercial viability of the scheme. A revised land assembly strategy has been established and all business and residential occupants have been informed of revised vacant possession dates. An outline business case for the Economic Inclusion agenda has been submitted to Yorkshire Forward (YF) and a steering group of major stakeholders established to ensure linkages between the Leeds community and any potential jobs. First phase of s.278 works have been delivered. Scheme now on hold but proposed development being re-evaluated by Hammersons.	Work to support revised scheme through regular meetings with Leeds partnerships and giving support for relocations. Facilitation of planning workshops to aid submission of detailed planning application and development of city centre Energy Services Company (ESCO). Submission of Economic Inclusion business case. Establish strategy for empty shop units.	The current economic climate is a major concern, the CPO is only valid until 2011. Delay of the scheme provides uncertainty to existing businesses under the threat of CPO. Action to be taken to ensure this major area of the city centre does not become an eyesore with failing businesses.	Planning submission anticipated Aug/Sep 09.	Rowena Hall & Gary Bartlett
Trinity Quarter East project - Demolitions complete, enabling works complete. Refurbishment of listed building complete. All planning consents in place and unchallenged. Developer rescheduled delivery of project to Christmas 2012 due to current economic climate. All potential job linkages to be channelled through the new Economic Inclusion Steering Group.	Crane to be dismantled, impact on city centre and adjacent business community to be appraised with appropriate work stream developed including a hoarding strategy to be established with CCMT. Planning permission granted.	Current economic climate and impact on the vibrancy of the city centre is of concern.	Full Business Plan submission to YF for economic inclusion agenda May 09	Rowena Hall
Trinity quarter West project - Significant progress made with pre-application discussions complete. Ongoing dialogue in respect to resolving the bus underpass issue.	Planning application anticipated excluding bus underpass in April 09. Determination of planning application. Resolve services and Boar Lane transportation issues.	Current economic climate and impact on the vibrancy of the city centre is of concern.	Ongoing	Rowena Hall
West End Partnership (WEP) - 7 original Partners now reduced to 5 with the economic downturn notably affecting Green Bank and Linfoots. City Room established with MEPC. Public Realm document agreed with Partners. Costs established for Partner's formerly proposed works to Whitehall Road. MEPC have consulted local businesses on temporary proposals and creative ideas. MEPC continuing temporary works including 2 football pitches, landscaping and signing. Discussions held with BAM developer to involve local labour and schools in pocket park which has been completed.	Maintain continuing dialogue with developers and other stakeholders to provide facilitating role for quick win temporary works and local job opportunities, and longer term preparation for economic upturn. Continuing attendance by the Director of City Development at bi-monthly WEP Board meetings. No specific developments are planned for Q1 and Q2	Short-term - gradual degradation of dormant sites. Mitigation: creative dialogue with Partners. Long-term - disassembly of Partnership. Mitigation: continued dialogue to maintain cohesiveness, review of renewal of MoU to ensure continuation	Ongoing	Colin Mawhinney
Holbeck Urban Village (HUV) - Although funding for the HUV has been agreed in principle, the Council are still waiting for funds to be released. The recession continues to severely impact the delivery of developments in HUV. The team has therefore produced a recession support plan to target resources on the delivery of public sector funded work.	Neville Street works will be completed by Sept 09. Funding for Street Works should be approved by Sept. 09. Developments on this is dependent on the Council receiving funding that has already been agreed in principle.	Funding Cuts. Economic recovery will be a significant issue in the future development of Holbeck.	Ongoing	Colin Mawhinney
Refurbishment of Albion Street and Albion Place	Albion Street completed except for lighting awaiting way leaves. Albion Place completed except for seating. Lands Lane start on site April 09 completion due Q3.			Cath Follin
The tender for the Lands Lane phase public realm was accepted with works starting in April 2009.	Work will continue. Planned completion in quarter 2.	Potential risk of delay or overspend. However LCC are using the same contractor that they have used for other developments so this should assist in mitigating against this risk.		Gary Bartlett

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
Kirkgate Bond Street - Funding for this phase of the scheme has been included in the Capital Programme.	Seeking approval to negotiate contract	Potential risk of delay or overspend		Gary Bartlett
The Highways Agency puts a lot of effort into proactively engaging in the planning process and trying to ensure that delays are minimised. Pre-application discussions are always offered, the highways agency can often help with traffic data to go into the assessments needed.	Reasonable progress.	Discussion on a Memorandum of Agreement across the sub-region are to start in May 2009. This should help minimise the risks.		Pete Godfrey, Highways Agency
City Centre Park - Looking at masterplan for a City-Centre park.	Consultation with key stakeholders during Q2 2009.	Funding		Martin Farrington
<p>The audit of planning applications in Leeds is scheduled for mid-summer 2009 once resources become available. Metro will continue to provide input into the Local Development Frameworks and respond to planning applications to indicate the transport impacts of proposed developments. This is in conjunction with the new LCC Supplementary Planning Document for developer contributions to public transport.</p> <p>Metro is undertaking an audit of all planning applications where we have made comments to get an understanding of what outcomes have been achieved through the planning process. The outcomes of the work aim to identify:</p> <ul style="list-style-type: none">- applications where Metro's comments have resulted in a positive outcome- ways Metro can improve planning application responses to achieve positive outcomes- a proposed approach to ensure early consultation with Metro on major planning applications is consistently achieved.	Secure resources for the audit of Leeds planning applications.	The availability of staff resources is being addressed; lack of additional resources will delay completion of the audit until the end of 2009.		Jeff English, Metro

Leeds CC Contributory Officers	Leeds CC Directorate	Contributing Organisations	Contributory Officer
Phil Crabtree	City Development	Metro	Jeff English
Gary Bartlett	City Development	West Yorkshire Fire and Rescue	Mick Smith
Steve Speak	City Development	Highways agency	Peter Godfrey
Paul Stephens	City Development	Chamber of Commerce	Ian Williams
Paul Brook	City Development		

Transport 2008/09 Quarter 4 Performance Update				Reference	TR-1a
Improvement Priority	Lead Officer	Organisation	Overall Progress Rating	Direction of Travel	
Deliver and facilitate a range of transport proposals for an enhanced transport system, including cycling and walking	Gary Bartlett	Leeds CC	Amber	⬆	

Overall assessment of progress 2008/09
Whilst many schemes have been and are being completed in conjunction with our partners, a considerable amount of work is taking place in this area, refreshing the Transport Vision for the City and developing major schemes such as New Generation Transport and the A65 Quality Bus Initiative. This will take time to confirm and deliver but will ultimately bring about long term benefits, hence the amber rating at present. The target for cycle trips into the City Centre in the morning peak period has been exceeded. Future targets will be reviewed in light of the good performance this year. The year end figure for congestion is not yet available.

PI Ref	Definition	Baseline	2008/09 Target	2009/10 Target	2010/11 Target	2008/09 Year end Result	Data Quality
NI 167	Congestion – average person journey time per mile during the morning peak	245 secs (4 mins 5 secs) 2005/06 Academic Year	248 seconds (4mins 18 secs)	260 seconds (4mins 20 secs)	262 seconds (4 mins 22 secs)	Available June 2009. Provided by DfT.	No concerns with data
LSP-TR1a	Cycle Trips to the City centre in the morning peak period (0730-0930).	728 (2007)	780 (2008)	840 (2009)	880 (2010)	967 (2008 calendar year)	No concerns with data

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
<p>Performance Indicators</p> <p><i>NI – 167</i> – This indicator is calculated by the DfT. Due to data difficulties and a change of data suppliers at DfT there is currently a delay of 6 months to receive this information.</p> <p><i>LSP-TR1a</i> – The Local Transport Plan target set for this indicator for 2010/11 has been exceeded this year. This is a significant achievement and can be attributed to a number of hard and soft schemes undertaken by Highways & Transportation. Hard schemes include introducing more cycle lanes and including advance stop lines in all suitable major highways schemes. Soft measures include running promotional campaigns such as Bike Week and Active Travel.</p> <p>In addition, the increase in the cost of short bus journeys and the cost of fuel may have encouraged more people to turn to cycling to reduce travel costs.</p>	<p><i>NI – 167</i> – Work with the DfT to resolve data issues.</p> <p><i>LSP-TR1a</i> – Future targets will need to be revised to take into account the good performance during 2008/09.</p>	<p><i>NI – 167</i> – Data issues are not resolved and no figure available.</p> <p><i>LSP-TR1a</i> – This indicator is based on a 3 day survey and therefore the figures can be volatile. This will need to be taken into account when setting targets.</p>		Dave Gilson (Transport Policy)
<p>Transport Policy -</p> <p><i>Local Transport Plan</i> - 95% of the schemes for 2008/09 have been delivered.</p> <p><i>Transport Strategy for the City</i> - Work continues to develop the Leeds Transport Strategy, which includes 'New Generation Transport' and a new vision for the City Centre. Work undertaken so far includes:</p> <ul style="list-style-type: none">• The re-development of the Council's transport model to meet DfT standards. This is partially complete with the NW model extension expected to be completed by April 2009.• Detailed investment cases have been prepared for major transport schemes including future Transport Innovation Fund bids (TIF). The social and distributional impacts surveys have also been completed. Analysis will be performed in 2009/10.• RFA business case for A6120 route strategy phase 1 has been submitted for RTB consideration. <p><i>Cycling & walking schemes</i>:</p> <ul style="list-style-type: none">• Cycle Schemes - 16 cycle routes into the City Centre have been identified and funding has been secured for the next 2 years.• Walking Schemes – H&T are working with the Civic Architect on a Legibility Study. So far, approximately 200k has been spent over the last 6 month to 'Drop Kerbs' which should improve accessibility for the mobility impaired.	<p><i>Local Transport Plan</i> - Rolling programme until 2011. 2009/10 programme will be published in April 2009.</p> <p><i>Transport Strategy for the City</i> - Work continues to develop the Leeds Transport Strategy. Consultants are working on the outline business case for the TIF bid. In terms of the City Centre strategy, workshops are scheduled for April 2009.</p> <p><i>Cycling & walking schemes</i>:</p> <ul style="list-style-type: none">• Cycle Schemes – The scheme will be launched during National Bike Week in June and consultation will begin on three of the proposed schemes.• Walking Schemes –Work continues	<p><i>Local Transport Plan</i> - None.</p> <p><i>Transport Strategy for the City</i> - Temporary resource has been provided by Mouchel until August 2009, pending permanent appointment</p> <p><i>Cycling & walking schemes</i>:</p> <ul style="list-style-type: none">• Cycle Schemes – None• Walking Schemes – None		Dave Gilson (Transport Policy)
<p>Urban Traffic Management Control (UTMC)- UTMC has contributed to enhancing the network system through a number of initiatives including:</p> <ul style="list-style-type: none">• <i>Mobile Alert System</i> - Trailing a mobile phone alert system to advise on delays on an individuals planned route, removing the need to log on to the website. This allows individuals to make alternative arrangements thus reducing congestion.• <i>Journey Time Cameras</i> - to monitor the time taken to move from A to B on key congestion routes. Phase one installed and data analysis working properly.• <i>Bus Prioritisation</i> – Both Burley Road and Yorkshire Bus Route 4 have been completed. Currently looking at the A64 to be 'spruced'.• <i>Car Parking / Dynamic Signage</i> - Signage accross the City is improving. Phase 1 to replace car park signage has been completed. A project to install 'dynamic signs' (i.e - free text signs that allow authorities to put whatever message they choose) is in its initial stages.• <i>Chameleons</i> - The chameleon outstation trial to assess potential savings is now complete. A cameleon is a device which is installed within the traffic signal and transmits data between that signal and the signal control room. Chameleons• <i>Sites for Concern</i> - 2008/09 programme of installing traffic signals in accident black spots is now complete.	<ul style="list-style-type: none">• <i>Mobile Alert System</i> - The trail will continue. An evaluation of the scheme will take place in 2009/10.• <i>Journey Time Cameras</i> - A key milestone over the next 6 months will be awarding the contract for this work.• <i>Bus prioritisation</i> – Work on the A64 route will be delayed as the project needs to be re-designed.• <i>Car Parking / Dynamic Signage</i> - Phase 2 of the car park signage has been delayed due to contractual issues.• <i>Chameleons</i> - The installation of chameleons continues. Performance by our contractors PEEK will be monitored on a monthly basis.• <i>'Sites for Concern'</i> - The service awaits further reports.	<ul style="list-style-type: none">• <i>Mobile Alert System</i> - None• <i>Journey Time Cameras</i> - None• <i>Bus prioritisation</i> – Increased spending due to the re-design work• <i>Car Parking / Dynamic Signage</i> - Phase 2 of the car park signage has been delayed due to contractual issues. The installation of dynamic signs may be hindered due to the demand for this signage increasing as a result of events such as the Olympics. Prices may also increase due to demand.• <i>Chameleons</i> - None.• <i>'Sites for Concern'</i> - None.		Stephen Falconer (UTMC)

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
Engineering Services - A number of projects to enhance the transport system are complete or underway: • <i>East Leeds Link Road (ELL)</i> - The ELL road was successfully opened during quarter 3 however, potentially there maybe an increase in costs. Corporate Finance are aware. • <i>Dewsbury Road (Tommy Wass junction)</i> – this project is on hold pending the determination of preferred option by the client. Contractor appointed. • <i>A65 QBI</i> – The contractor for the scheme has been selected. Detailed design progressing • <i>Bus Rapid Transport Scheme (NGT)</i> -Phase 1 of the consultation process is complete. An additional £98.8 million has been awarded through the RFA.	Key milestones for 2009/10 are: • <i>East Leeds Link Road (ELL)</i> - Final Account needs to be closed out. Finance are aware of the potential increase in costs. • <i>Dewsbury Road (Tommy Wass junction)</i> – Design to be progressed • <i>A65 QBI</i> – Target cost developed. Full approval submitted to DfT • <i>Bus Rapid Transport Scheme (NGT)</i> - Stage 2 of the consultation process is due in June. Based on this and other information a business case will be submitted to the DfT in September.	Key risks include: • East Leeds Link Road (ELL) - Scheme delivered over budget. Potential overspend will need to be met through contingency budget. • <i>Dewsbury Road (Tommy Wass junction)</i> - <i>Engineering difficulties may delay the scheme</i> • <i>A65 QBI</i> – Insufficient land available to deliver preferred scheme. Re-design required leading to an increase in costs • <i>Bus Rapid Transport Scheme</i> - Potentially, the DfT may		Roy Coello (Engineering Services)
Network Management - Development of the Network Management Plan is ongoing. Once developed, this will give a clear vision of the network management duty and how it is applied to Leeds. In quarter 2 of this year a draft plan was submitted to the GOYH. This received positive feedback and work is ongoing to develop the plan further. A sound Network Management Plan will lead to greater co-ordination of works on the network.	Network Management will continue to develop the plan in conjunction with the Local Transport Plan 3 during 2009/10.	No significant risk from the delayed development of the network management plan as it is not a mandatory requirement. The challenge is to devote sufficient time to ensure the plan is complete and meaningful		Andrew Molyneux (Network Management)
Traffic Engineering - All schemes identified and delivered as part of the LTP (which contribute to this improvement priority) are given highest priority by the team. This includes the installation of: pedestrian crossings, cycle lanes and bus lanes. To ensure that the team is able to deliver, closer monitoring of the design briefs supplied is required.	Traffic Engineering is working with the appropriate teams to address issues relating to the receipt of design briefs.			Howard Claxton
Highways Agency (HA) PSA reliability performance for Strategic Routes in Y&H continues to show an improving trend. A considerable number of initiatives contribute to this including: • More CCTV on the network identifying incidents and our Traffic Control Officers and Incident Support units on the network working with the Control Centre to tightly manage incidents • Technology in the carriageway which can automatically log breakdown in traffic flow and flag it as a concern in our Control Centre • Better control of roadwork’s to minimise impact and delays on customers on the route • Live traffic information available as phone text or web information. The delay on the routes in the PSA target for Y&H continues to show an improving downward trend, currently 29% below the baseline. The HA are also working on a major scheme on the A1 Bramham to change the route to ‘motorway’ status. This should assist in bringing both congestion and safety benefits to the region.	Continuous analysis on a link by link basis to see what more can be done to reduce delays to our customers.	The key risks to our success on these actions are accidents or unplanned incidents which have an adverse impact on congestion. However, tools and procedures are currently being developed to bring into play these circumstances.		Peter Godfrey (Highways Agency)
METRO - Metro is working in partnership with LCC to manage the delivery of the congestion performance funded programmes. West Yorkshire has secured £1.4m of Congestion Performance funding for 2009/10. In Leeds this will be used to fund the implementation of a number of smarter choices measures, to improve the collection of traffic data required to calculate the congestion target as well as camera based bus lane enforcement activities. The WYLTP Steering Group will meet on 27.04.09 to approve the proposed programme of measures to be supported.	Work continues.	None identified		Andy Chymera (METRO)
Leeds Voice - Meanwood Valley Urban Farm supplies free or low cost cycles to young people and is involved in the Meanwood Valley Green Way currently being built to link North Leeds to the City Centre. The Meanwood Valley Green Way passes through the Farm site where a range of facilities will be available to cyclists. Leeds Involvement Project (LIP) works with older people, BME groups, people with mental health issues and people with physical and sensory impairments and their carers to improve Community Care in Leeds. LIP is working with other VCFS organisations to try to ensure that the needs of its members are taken into account any plans and schemes for an enhanced transport system.	Work will continue	None		Leeds Voice

Leeds CC Contributory Officers	Leeds CC Directorate	Contributing Organisations	Contributory Officer
Paul Stephens	City Development	Voluntary, Community and Faith Sector	John Preston/Jon Holland
Phil Crabtree	City Development	Metro	Jeff English
		Highways Agency	Peter Godfrey

Transport 2008/09 Quarter 4 Performance Update	Reference	TR-1b
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Improvement Priority	Lead Officer	Organisation	Overall Progress Rating	Direction of Travel
Improve the quality, use and accessibility of public transport services in Leeds.	Gary Bartlett	Leeds CC	Amber	⬆

Overall assessment of progress 2008/09
Good progress is being made on a number of fronts particularly bus priority projects, for example, together with METRO we have improved the accessability of over 150 bus stops but further work and target setting with Metro is required to take the work and improvement priority forward. The percentage of non-car journeys into central Leeds in the morning peak period has been exceeded. Targets will be reviewed accordingly.

PI Ref	Definition	Baseline	2008/09 Target	2009/10 Target	2010/11 Target	2008/09 Year end Result	Data Quality
LSP-TR1b(i)	Percentage of non-car journeys into central Leeds in the morning peak period	42.30% (2004)	44.30%	44.70%	45.00%	44.7% (2008)	No concerns with data
LSP-TR1b(ii)	Local bus passenger journeys originating in the authority area		No targets currently set				Arrangements to be agreed once targets set

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
Performance Indicators <i>LSP-TR1b (i)</i> – Highways & Transportation has exceeded their target for 2008/09. This may be attributed in part to a number of improvement initiatives undertaken by the service in conjunction with Metro. Also the increase in fuel prices has led to an increase in public transport usage, particularly rail, and to a lesser extent patronage on long distance bus journeys have also increased. <i>LSP-TR1b (ii)</i> – Awaiting figures from Metro. Discussions are ongoing regarding validity of data and targets.	<i>LSP-TR1b(i)</i> – Target to be revised. <i>LSP-TR1b(ii)</i> – Discussions with Metro are ongoing.	<i>LSP-TR1b(i)</i> – None <i>LSP-TR1b(ii)</i> – Metro is unable to provide information.		Dave Gilson (Transport Policy)
Engineering Services - A number of projects aimed at improving bus services are underway: • <i>Dewsbury Road (Tommy Wass junction)</i> – this project is on hold pending the determination of preferred option by client. Contractor appointed. • <i>A65 QBI</i> – The contractor for the scheme has been selected. Submission to the contarctor of the design has been delayed pending finalisation of design changes • <i>Bus stops upgrade for DDA compliance</i> – 3/7 routes completed • <i>Pudsey Bus Station Upgrade</i> - Tender invite for Highways works commenced • <i>Bus Priority Projects</i> - Yorkshire Bus Route 4 and Burley Road are now complete. • <i>Bus Rapid Transport Scheme (NGT)</i> -Phase 1 of the consultation process is complete. In addition to the £150m of funding approved, an additional £98.8 million has been awarded through the Regional Funding Allocation. • <i>Leeds Bus Partnership</i> - Bus Partnership Forward Programme 2008-11 has been developed and agreed	Key milestones for 2009/10 are: • <i>Dewsbury Road (Tommy Wass junction)</i> – any issues arising from the public enquiry will need to be addressed • <i>A65 QBI</i> – Target cost developed. Full approval submitted to DfT • <i>Bus stops upgrade for DDA compliance</i> – Commence work on routes 16 & 16a • <i>Pudsey Bus Station Upgrade</i> - Complete highway works (Summer 09) • <i>Bus Priority Projects</i> - The service are now considering introducing this on the A64 however there will be some re-design required. • <i>Bus Rapid Transport Scheme (NGT)</i> - Stage 2 of the consultation process is due in June. Based on this and other information a business case will be submitted to the DfT in September. • <i>Leeds Bus Partnership</i> - Monitor key milestones within Bus Partnership Programme 2008-11.	Key risks include: • <i>Dewsbury Road (Tommy Wass junction)</i> – issues arising from the public enquiry • <i>A65 QBI</i> – Insufficient land available to deliver preferred scheme. Re-design required leading to an increase in costs • <i>Bus stops upgrade for DDA compliance</i> – None • <i>Pudsey Bus Station Upgrade</i> – None • <i>Bus Priority Projects</i> - A64 re-design may increase cost of scheme • <i>Bus Rapid Transport Scheme</i> - Potentially, the DfT may feel that the business case isn't sufficient and funding isn't made available. • <i>Leeds Bus Partnership</i> - None		Roy Coello (Engineering Services)
Highways Agency - The Highways Agency has dedicated staff working on Influencing Travellers Behaviour. The DfT Guidance that we work to on planning applications affecting the Strategic Road Network means that this is an essential part of the work developers must do to show that they have considered all means to increase the number of trips on public transport. We also work on travel plans for existing sites, and bring a number together into area travel plans. 2 voluntary plans have been completed, and 5 development plans agreed.	The HA targets are being met. As such, the HA will be setting more challenging targets for 09/10, in conjunction with LCC.	None		Peter Godfrey (Highways Agency)
METRO - • Real Time displays have been introduced at over 300 locations across the District. • A Performance Improvement Partnership scheme is being developed which will deliver improved reliability, punctuality, passenger confidence and faster journey times for services operating between Moor Allerton – Leeds – Morley. • An Action Plan has been developed, with LCC, to introduce Traffic Light Priority measures, for buses, at identified junctions and crossings along the A660, Headingley Lane. • In excess of 150 bus stops have been upgraded, throughout the year, with raised kerbs, bus shelters, where appropriate, and clearways enabling level boarding to be made.	• As part of the LTP works, Metro and Leeds City Council will spend £3 million to redevelop Pudsey Bus Station starting in the current financial year. • Leeds Rail Station Southern Access – A Major Scheme Business Case is to be submitted to the DfT in June 2009 • East Leeds Parkway – Work continues on the development of a single option for future submission to Network Rail. • YorCard – The trial will be completed in the Summer. A decision will be made on how the project will be taken forward • New station at Kirkstall Forge – Public Consultation in Q2/3 • Local Transport Accessibility Audit draft report Q2 • Community Transport Vision – draft report Q2 • Completion of the city region transport strategy Q1/Q2.	• West Yorkshire Travel for Work Partnership – possible funding expiry in March 2010 • Increased bus fares and reducing petrol/diesel costs may reduce the attractiveness of public transport options.		Philip Joyce (METRO)

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
METRO - <ul style="list-style-type: none">• Work has progressed on the transport vision refresh and a list of thematic and geographic priorities has been produced and shared with the City Region Transport Panel. The work is now aligned with the DfT's Delivering a Sustainable Transport System (DaSTS) process and will also help shape the regional priorities to be agreed By June 2009.• Infrastructure along the Scott Hall Road Guideway has been "refreshed" with Improved passenger information and waiting areas, raised kerbs and clearways the First Group introduced seventeen new low floor single deck vehicles on to the route. Work is being undertaken to look at possible extensions and the introduction of further bus priority measures.• Following discussions with the First Group new direct links have been introduced to St.James's Hospital• Contributions made to West Yorkshire Police to enforce bus lanes and bus priority measures.	See above	See above		Philip Joyce (METRO)
Transport Policy - <i>Local Transport Plan</i> - 95% of the schemes for 2008/09 have been delivered. <i>Transport Strategy for the City</i> - Work continues to develop the Leeds Transport Strategy, which includes 'New Generation Transport' and a new vision for the City Centre. Work undertaken so far includes: <ul style="list-style-type: none">• The re-development of the Council's transport model to meet DfT standards. This is partially complete with the NW model extension expected to be completed by April 2009.• Detailed investment cases have been prepared for major transport schemes including future Transport Innovation Fund bids(TIF). The social and distributional impacts surveys have also been completed. Analysis will be performed in 2009/10.• RFA business case for A6120 route strategy phase 1 has been submitted for RTB consideration.• Mobile Alert System - Trialing a mobile phone alert system to advise on delays on an individual's planned bus route, removing the need to log on to the website. This allows individuals to make alternative arrangements thus reducing congestion.	Local Transport Plan - Rolling programme until 2011. 2009/10 programme will be published in April 2009. Transport Strategy for the City - Work continues to develop the Leeds Transport Strategy. Consultants are working on the outline business case for the TIF bid. In terms of the City Centre strategy, workshops are scheduled for April 2009. Mobile Alert System - The trial will continue. An evaluation of the scheme will take place in 2009/10.	<i>Local Transport Plan</i> - None. <i>Transport Strategy for the City</i> - Temporary resource has been provided by Mouchel until August 2009, pending permanent appointment		Dave Gilson (Transport Policy)
Transport Policy - Initiatives as part of the "Smarter Choices" project aimed at influencing travel behaviour have progressed. Progress to date is as follows: <ul style="list-style-type: none">• <i>School Travel Plans</i> - Although the majority of school travel plans have been completed, there has been some slippage due to staff vacancies. 46% of outstanding plans are now complete and resources will be in place to deliver the remaining plans by March 2010• <i>Corporate Travel Plan</i> - A review of the Corporate Travel Plan is ongoing. Changes in the staff car parking policies have been revised.• <i>Non-School Travel Plan</i> - Development of 'non-school travel plans' are also progressing and are being monitored in terms of success. Other initiatives include: <ul style="list-style-type: none">• <i>Bus Prioritisation</i> – Both Burley Road and Yorkshire Bus Route 4 have been completed. Currently looking at the A64 to be 'spruced'.	• Bus prioritisation – Work on the A64 route will be delayed as the project needs to be re-designed. Work on other initiatives is ongoing.	• Bus prioritisation – Increased spending due to the re-design work		Dave Gilson (Transport Policy)

Leeds CC Contributory Officers	Leeds CC Directorate	Contributing Organisations	Contributory Officer
Paul Stephens	City Development	Metro	Jeff English
Phil Crabtree	City Development	Highways Agency	Peter Godfrey
		Leeds Partnership Foundation Trust	Chris Butler/Mike Doyle

Transport 2008/09 Quarter 4 Performance Update				Reference	TR-1d
Improvement Priority	Lead Officer	Organisation	Overall Progress Rating	Direction of Travel	
Improve road safety for all our users, especially motor cyclists, pedal cyclists and pedestrians.	Gary Bartlett	Leeds CC	Amber	⬆️	

Overall assessment of progress 2008/09
A large number of engineering schemes have been introduced over recent years leading to signifcant safety improvements. To continue the downward trend in the number killed and injured on our roads however, there is an need to be increasingly innovative and to encourage improved and safer driving behaviour via high profile media campaigns. The current Seat Belt campaign is a very good example which has produced very positive results in Calderdale, and was launced in Leeds in April. A West Yorkshire launch is planned on 18 May. We are also working closely with West Yorkshire Police to identify the most appropriate way to enforce this.

PI Ref	Definition	Baseline	2008 Target	2009 Target	2010/11 Target	2008/09 Year end Result	Data Quality
NI 47	People killed or seriously injured in road traffic accidents	364 (2005-2007 3 year average)	364 (2006-2008 3 year average)	2.5% 355 (2007-2009 3 year average)	3.9% 341 (2008-2010 3 year average)	370 (2006-2008 3 year average)	No concerns with data

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
NI 47 - In spite of the introduction of a number of engineering schemes to improve road safety and the launch of major national and local initiatives, the overall trend in KSI casualties since 2005/6 is relatively flat and the total for 2008 is disappointingly above the desired target line. The indicator is reported on the basis of a 3 year rolling average so, although our KSI for 2007 was 374, and this year we have reduced this to 371, this is hidden in the figures reported. The result for this indicator includes both those killed in road accidents and those seriously injured. Overall in 2008, 27 people were killed which equates to the lowest ever figure previously recorded, but whilst the number of people being killed is reducing, the number seriously injured is remaining relatively constant. The main components contributing to the overall trend are: (i) The strong downward trend in car occupant KSI halted in 2005, and there has not been any real improvement since, as the present trend is flat. (ii) The downward impetus in the pedestrian KSI trend has been lost, and the current trend is flat for both children and the elderly, but upward amongst pedestrians aged 20 to 29. (iii) An upward trend amongst adult cyclists KSI, which may be in part related to the increase in the number of cyclists on the road. Strategies to improve these trends include: 1. Investigating the opportunity of jointly funding a Police Officer to assist in the enforcement and education activity associated with road safety 2. Halting the upward trend in pedestrian KSI's aged 20 to 29. These are frequently drink related accidents involving students on the A660 corridor. 3. Introducing the 'Seat Belt on' campaign which assisted in a 30% reduction in KSI in Calderdale 4. The introduction of 16 cycle routes into the City Centre Overall, the successful implementation of these initiatives will enable Leeds meet the Local Transport Plan target of a 40% overall reduction in KSI by 2011.		NI 47 – None identified		Dave Gilson (Transport Policy)
Transport Policy - A number of initiatives to reduce accidents are underway. To date: • Safety Audits have been performed on a 100% of new schemes, ensuring we meet nationally set standards • The number of Powered Two Wheeler users killed or seriously injured in 2008 has reduced by 21% compared to 2007. This may be attributed to a number of 'Pit Stop Days' held in conjunction with West Yorkshire Police and the appointment of a specific Safety Officer. • A programme of education and awareness raising sessions have been held at schools across Leeds including: pedestrian skills to pupils in primary schools, all year 6 pupils in 37 primary schools, 2216 year 7 pupils from 11 high schools, on-road cycle training and pre-driver education training. • Transport Policy have received approximately £160,000 of free media coverage in 2008, promoting national, regional and local road safety campaigns. • Four schemes have been identified to be converted as becoming DDA compliant. Budget has been secured and work is underway. • A major Seat Belt campaign has recently been launched in Leeds (see below for more information). • Bend Improvement Scheme–Based on the 'Sites for Concern' report, a number of road bends have been identified for improvements. • Sites Citywide have been resurfaced to improve skid resistance. • Work is ongoing to address safety issues at known sites, based on both the 'Sites for Concern' and 'Length for Concern' reviews.	A number of 'minor' sites have been identified and a budget bid for £50k has been submitted. In terms of the improvements to road bends, Vicar Lane and Harrogate Road feature in the programme over the next 6 months.	None identified		Dave Gilson (Transport Policy)
Traffic Engineering (TE) - TE are undertaking a number of initiatives to help Improve road safety. These include: • <i>Speed Management</i> - Developing a 'Speed Management' policy in conjunction with the West Yorkshire Road Safety Group. This is now complete and contained within the West Yorkshire Local Transport Plan which runs until 2011. • <i>Reviewing 'A' and 'B' class road speed limits</i> - To date, a project team has been established and work continues into 2009/10. Overall, TE identifies a large number of projects across the city each year and these will contribute to this improvement priority.	Future milestones include: • <i>Speed Management Policy</i> - No further action required. • <i>Reviewing 'A' and 'B' class road speed limits</i> – New targets will be agreed in relation to the number of roads identified, the number of assessments and the number of changes made	Risk / Challenges include: • <i>Speed Management Policy</i> - None • <i>Reviewing 'A' and 'B' class road speed limits</i> – risks associated with consulting with the public following assessment of speed limits if changes suggested.		Howard Claxton (Traffic Engineering)
Engineering Services - Work on 20mph zones continues. Status as at end March is as follows: • Halton Moor – complete • Belle Isle – In progress • Middleton Sissons – In progress	Over the next 6 months, the schemes in both Belle Isle and Middleton Sissons will be completed, and work on schemes in: Bramley, Belle Isle (Winn Rose) and Rawden Town Street will commence.	Public consultation could delay scheme delivery.		Andrew Wheeler (Highways Design & Construction)
Highways Agency - The Highways Agency continually monitors accident statistics on the Strategic Road Network. Casualty statistics take quite some time to validate before reasonable accuracy can be guaranteed. Current draft rolling year statistics show that we should be contributing to a reduction in the number of people killed and seriously injured in road traffic accidents, though the downward trajectory in the percentage may be flattening out a bit. Area Safety Plans and Driver Information Programmes are now a regular part of our work continue to make a significant contribution to casualty reduction across the region. New programmes for 2009 include guidance for elderly and disabled customers, for young pedestrians, and we will continue with our "Respect our Road Workers" campaign to encourage safer driving through roadwork's.	Validated statistics will not be available until later this year.	Continual monitoring and analysis of the statistics to ensure that safety is maximised and targets are met		Peter Godfrey (Highways Agency)

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
<p>West Yorkshire Fire & Rescue Service (WYFRS) - WYFRS is involved in the West Yorkshire wide ‘Seatbelt on?’ campaign. Through high-profile publicity, events, education and enforcement, we aim to raise seatbelt compliance across West Yorkshire and therefore reduce the number of people killed and seriously injured. Extrication events and fleet vehicle awareness directly involve WYFRS. Two extrication events planned for Leeds to heighten awareness and compliance amongst community members.</p> <p>WYFRS are leading in the development of a road safe road show for young people (17 – 24 years) with the aim of reducing the number of people killed and seriously injured in road traffic collisions. Operational fire personnel will give individual testimonies of personal experiences along with other emergency service personnel coupled with a series of engaging audio visual clips. Pilot happened in Leeds at Morley high – awaiting evaluation results once pilots have been completed.</p> <p>Extend initiative developed with Leeds University - theatre students educated in road safety and developing targeted education package to yr 9 school students. Expansion across districts predicted following evaluation of Leeds trial.</p> <p>Vehicle crime Reparation days carried out through out the year. These one day sessions are delivered by Youth engagement officers.</p> <p>Vehicle crime courses carried out by A.T.F</p>	Work ongoing.	<p>Possible risks include partnership communication breakdown. WYFRS are an additional body in the compilation of resources reducing those killed and seriously injured on our roads. Joint initiatives can pose risks if they depend on partner communication and relationships.</p> <p>Partnership agreements are developed to reduce these risks – highlighting the responsibilities of each organisation and their individual commitments.</p> <p>Risks are that information and data is lost or missed through lack of recording, duplication of work in districts, ineffective programmes and resources could lead to wrong messages being given through the districts. Could have an affect on partner working with other agencies.</p> <p>Centrally co-ordinate the work throughout the districts. Also evaluating programmes and initiatives that have already been delivered. Reviewing policies and procedures around youth work.</p>		Michelle Rhodes (West Yorkshire Fire & Rescue Service)
<p>Leeds Voice - Meanwood Valley Urban Farm have trained and supported 20 young people during the period October 2008 to March 2009 to satisfactorily completed cycle road safety test delivered by Leeds City Council.</p> <p>The Wm Merritt Disabled Living Centre & Mobility Service is the driver assessment centre for Yorkshire and North Lincolnshire. We assess ability to drive or continue driving for people who have an impairment that could impact their ability to drive safely - multiple sclerosis, Parkinson’s Disease, dementia, stroke, brain injury, young people with cerebral palsy, young people with limb deficiency.... Last year we completed 476 driving and vehicle related assessment and gave advice by post to 531 people. We also assess people who wish to use a powered wheelchair or scooter. We help identify the best powered vehicle to meet the individual's needs and assess fully to ensure that the person is safe and fully understands the risks associated with using a powered vehicle either on the pavement or on the road. We work in partnership with the Driver Vehicle Licensing Authority, Motability and the Department for Transport.</p>	Work ongoing.	None identified		Leeds Voice (VCFS)

Leeds CC Contributory Officers	Leeds CC Directorate	Contributing Organisations	Contributory Officer
Phil Crabtree	City Development	Voluntary, Community and Faith Sector	Jon Holland & John Preston
Julie Meakin	Resources	Highways Agency	Peter Godfrey
		West Yorkshire Fire & Rescue	Mick Smith

Learning 2008/09 Quarter 4 Performance Update	Reference	LN-1a
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Improvement Priority	Lead Officer	Organisation	Overall Progress Rating	Direction of Travel
Enhance the skill level of the workforce to fulfil individual and economic potential.	Paul Stephens and Learning and Skills Council	Leeds City Council	Amber	⬆️ ↔️ ⬇️

Overall assessment of progress 2008/09
Steady progress has been made on key workforce learning initiative including Train to Gain and the Leeds Skills Board has ensured a local employers input to the skills agenda. Good progress has been made with the establishment of the new Leeds College but the financial issues at the Learning Skills Council particularly around capital spend presents a real challenge.

PI Ref	Definition	Baseline	2008/09 Target	2009/10 Target	2010/11 Target	2008/09 Year end Result	Data Quality
NI-163	Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 2 or higher.	70.6% (2006)	73.0%	76.0%	80.0%	2007/08 will be available August 2009. 2008/09 data will be available August 2009/10	Data not available
NI-164	Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 3 or higher	50.5% (2006)	53.0%	55.0%	57.0%		Data not available

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
The partnership activity between Jobcentre Plus and the LSC to deliver the Integrated Employment and Skills strategy continues to develop. This has seen Jobcentre Plus and the LSC working closely on the development of sectoral progression routes through the Local Employment Partnership (LEP) agenda. Skills for Jobs Sector Routeway programmes (LSC funded) have been designed to deliver pre- employment training to meet the specific needs of LEP employers to fill their vacancies. Train to Gain follows as individuals enter employment.	This work will continue to develop throughout 09/10.	Changes to the organisation of Learning Skills Council may affect joint working.	Ongoing	Diana Towler
1200+ Lone Parents were supported and funded through Jobcentre Plus to start LSC provision up to NVQ 2 during 09/10.	Jobcentre Plus will continue to support lone parents to access learning up to NVQ 2 through Service Level Agreements with LSC providers. Jobcentre Plus will fund childcare costs, travel expenses, books, equipment and pay a £15.00 per week training allowance to lone parents.	Resources available will not be sufficient to meet demand arising from the recession.	Ongoing	Diana Towler
Jobcentre Plus works closely with the next step service who offer information, advice and guidance to unemployed individuals on obtaining qualifications/getting credit for existing skills and experience.	This work will continue to develop throughout 09/10. From 06.04.09 Jobcentre Plus is introducing a Work Focused Training Opportunity for individuals who are 25+ and have been claiming Jobseekers Allowance for over 6 months. Jobcentre Plus will refer individuals directly to local college provision. This will enable individuals to embark on nationally recognised qualifications, allowing them to start on their own personal learning journey through this provision, and complete it through Train to Gain or Apprenticeships when they enter work.		Ongoing	Diana Towler
The LSC has championed and driven forward the creation of Leeds City College (LCC), a legal entity as of 1st April 2009. LCC has brought together Leeds Thomas Danby, Leeds College of Technology and Park Lane College Leeds & Keighley. LCC will provide a step-change in the learning and training offer in Leeds, for the benefit of local people and businesses. It will provide improved economies of scale, less duplication of courses, a wider range of courses, and there is a commitment to provide world-class facilities.	Progress the launch of the new college, ensuring that all of the appropriate structures and processes are in place for a smooth operational transition for new enrolments from September 2009.	Any change on this scale has the potential to cause turbulence in the short-term.	Ongoing	Cristina George

Progress as at 31st March 2009	Next Steps / Future Milestones for Q1 & Q2 2009/10	Risk / Challenges	Timescale	Contributory Officer
From April 2009 the National Apprenticeship Service will assume end-to-end responsibility for the delivery of Apprenticeships. It will have ultimate accountability for the delivery of targets, co-ordination of the funding for Apprenticeship places, assessment of providers of Apprenticeships, co-ordinating and leading a national marketing and information service, establishing and maintaining a matching service for employers and would-be apprentices, ownership of the Apprenticeships blueprint, and development of a model Apprenticeship agreement. In addition it will have responsibility for the administration of the Apprenticeship 'credit' initiative and management of a task force initiative to overcome particular barriers to the growth of the programme, along with responsibility for promoting Apprenticeships and their value to employers, learners and for Leeds as a whole.		Any change on this scale has the potential to cause turbulence in the short-term.	Ongoing	Phillip Hunter
Our future. It's in our hands' is a national communications campaign that aims to bring about the cultural change needed to improve the attitudes and aspirations of employers and individuals to learning and skills. The campaign has appeared across a wide range of national and regional television channels as well as across other print, radio, outdoor and online media. It has a dedicated phone line and website that provides easy access to relevant information about how to get better skills through different training opportunities.			Ongoing	Phillip Hunter
The importance of establishing effective progression routes can not be understated in Leeds. Investment of £829,000 in Skills for Jobs (Skills for Success) to support pre-employment engagement, together with Sector Routeways programmes worth over £2.3 million of skills development and training at entry-level one and level two, will facilitate demand for higher level learning. Similarly, Leeds College of Building is using an additional £230,000 to engage offenders in the community in pre-employment and work experience activity with training in Skills for Life and vocational skills at levels one and two.	Increase demand for higher level learning by supporting pre-employment engagement. Engage offenders in the community in pre-employment and work experience activity.		Ongoing	Phillip Hunter
Raising the demand for skills especially from employer organisations is now critical. Extending the impact and influence of the Leeds Skills Board and of the Leeds Initiative and its partners has become all important given the slowing down of the economy and the threat to reducing the level of commitment to workforce development including re-skilling and up-skilling.	Raising the demand for skills especially from employer organisations. Extend the impact and influence of the Leeds Skills Board and of the Leeds Initiative and its partners. Develop a joint agency skills action plan to raise to progress the skills agenda.	Slowing down of the economy. Threat to reducing the level of commitment to workforce development including re-skilling and up-skilling.	Ongoing	Phillip Hunter
There are clear indications that growth in demand is continuing to grow for both Train to Gain and 25+ Apprenticeships. These increases in demand for training are very encouraging, particularly at this time in the economic downturn. They demonstrate the success of the employer responsive programmes and the significant progress made in establishing employer demand and boosting provider capacity to deliver	A time lag in data of the number of learners in learning means that we can only state that the number of resident Leeds learners engaged in Train to Gain activity is in the region of 7,000 as at March 2009; we anticipate that there will be additional numbers yet to be recorded officially.	Whilst this performance is a testament to the sector's ability to respond flexibly to demand, if left unchecked, Train to Gain and 25+ Apprenticeship activity will exceed the budget allocation we have available in the 2009-10 financial year and create further pressures in future years. The LSC will now take action to agree with colleges and training providers who offer high quality provision against agreed priorities, contracts that enable growth in workplace training to continue, but within the levels of investment available	Ongoing	Mandy Crawford-Lee
From the legacy programme of direct delivery of Work Based Learning for Young People, 24 Apprenticeships have been achieved at Level 2. Under the new Work4Leeds corporate Apprenticeship, 15 people have commenced training towards Level 2 Apprenticeship qualifications across three Council departments.	The legacy programme will end by 1 June 2009 and it is planned that a further 10 Level 2 Apprenticeship qualifications will be achieved.	The Learning and Skills Council have indicated problems with funding for Adults (19+) and external learning providers will be unable to take up the Work4Leeds Apprenticeship vacancies.	Ongoing	Stephen Deathe

Leeds CC Contributory Officers	Leeds CC Directorate	Contributing Organisations	Contributory Officer
Catherine Blanshard	City Development	Learning Skills Council	Philip Hunter
Stephen Boyle	Environment & Neighbourhoods	Job Centre Plus	Diana Towler
Steven Deathe	Environment & Neighbourhoods	Leeds Colleges	Carolyn Wright
Val Snowden	Environment & Neighbourhoods	Skills Board	Gary Williamson
		VCFS	Richard Robson

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Appendix 3

City Development Performance Indicator Report Quarter 4 2008/09

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
1	Business Plan/Leeds Strategic Plan Government Agreed	NI 185	CO2 reduction from local authority operations	Sustainable Development	Quarterly %	Fall	141,699	N.A.	N.A.	Baseline Year	No Concerns with data
		Baseline 141699 Tonnes of CO2. As this has been a baselining year, no comparison with other local authorities or previous years is possible. Work has been carried out to: identify major sources of emissions including council buildings (72%), street lighting (17%), council fleet (8%), staff travel (2%) & outsourced fleet (1%); process map the major contributors & develop processes to report & collate all emissions quarterly; gather quarterly data, analyse errors & omissions and refine the data collection/collation processes; consult with the major contributors & identify actions contributing to emissions reductions in 09-10 & 10-11; sum these actions, consider risks to delivery & negotiate targets with GOYH; establish a Group to coordinate reduction of emissions across the Council; & produce proposed Buildings Carbon Reduction Strategy & Sustainable Construction Procurement Policy paper. A solid baseline has been established from which changes in NI 185 over the next 2 years can be monitored.									
2	Business Plan	BP-01	Maintain our externally verified Eco Management Audit System	Sustainable Development	6 Monthly Yes/No	Yes	N.A.	N.A.	Yes	Yes	N/A
		N.A.									
3	Leeds Strategic Plan Government Agreed	NI 169	Non-principal classified roads where maintenance should be considered	Highways Services	Annually %	Fall	12%	N.A.	12%	9%	No Concerns with data
		The data used to calculate this indicator is collected by an independent contractor accredited by the DfT, who performs surveys for authorities across the country. Repairs carried out on this part of the network have assisted in the achievement of a 3% improvement in performance compared to 2007/08, and future planned works should help retain this momentum. Although performance appears to be ahead of target, it should be noted that tolerance on the prescribed machine survey could potentially be over (or under) stating the improvement, as the survey performed gives a tolerance level of between 1 and 3%. Also, the surveys were carried out prior to the cold weather experienced and therefore the natural deterioration associated with cold winters will not be reflected in this result. Future improvement targets will take this into account.									
4	Leeds Strategic Plan Government Agreed	NI 163	Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 2 or higher	Planning and Economic Policy	Annually %	Rise	70.6%	N.A.	73.0%	N.A.	No Concerns with data
		The data for 2008/09 will be available at the end of August 2009 when the results of the Annual Population Survey are released.									
5	Leeds Strategic Plan Government Agreed	NI 164	Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 3 or higher.	Planning and Economic Policy	Annually %	Rise	51.0%	N.A.	55.0%	N.A.	No Concerns with data
		The data for 2008/09 will be available at the end of August 2009 when the results of the Annual Population Survey are released.									
6	Leeds Strategic Plan Government Agreed	NI 154	Net Additional homes provided	Planning and Economic Policy	Annually Numerical	Rise	3,327	N.A.	3,400	3,835	No Concerns with data
		The figure was derived from Departmental databases in the same way as in previous years. Data on new build and the net gain from the conversion of existing dwellings or change of use of previously non-residential buildings was extracted from our Development Details database. Data on demolition was assembled using Demolition Notices submitted to the Department, supplemented by the Development Details database and the Housing Strategy Statistical Appendix. The performance of this indicator is reliant on market forces. However, in 2008-9, the stock actually increased by 3835 dwellings, so average increases of only 3200 a year are required in the subsequent two years to meet the LAA target. Through discussion with CLG, the LAA housing targets have been agreed as a basis to deliver the adopted Regional Spatial Strategy (May 2008) housing targets, in the 'early years' of the Plan.									

Appendix 3

City Development Performance Indicator Report Quarter 4 2008/09

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
7	Leeds Strategic Plan Government Agreed	NI 188	Planning to adapt to climate change	Sustainable Development	Quarterly Level	Rise	-	-	Level 1	Level 1	No Concerns with data
		<p>NI188 is a process based indicator. Each level of the indicator contains a series of tasks or actions that must be completed before the level can be marked as complete. Throughout the year, we have gathered evidence against the tasks identified in the CLG Handbook of Definitions in order to demonstrate progress and to evidence completion of each level. In April 2009 Defra published a 'self-assessment matrix' in order to help ensure consistency of reporting across all local authorities. We have transferred evidence from our own database to Defra's matrix. Although some of the evidence required on the matrix is different to that in the Handbook of Definitions we still have a robust evidence base to demonstrate that we have achieved all tasks for Level 0 and Level 1 and have started to progress tasks in both Levels 2 and 3.</p>									
8	Leeds Strategic Plan Government Agreed	NI 167	Congestion - average person journey time per mile during the morning peak (07:30-09:30)	Transport Policy	Annually Minutes and sec	Fall	4 Minutes 53 Seconds	N.A.	4 Minutes 16 Seconds	-	No Concerns with data
		<p>This indicator is calculated by DfT from two sources : data collected by the local authority on bus speeds, traffic flows and vehicle occupancies and data supplied by DfT on non stopping vehicle speeds. Results are supplied to Local Authorities in the form of a spreadsheet . Due to data difficulties and a change of data supplier at DfT there is currently a delay of about 6 months in supplying the final indicator spreadsheet. The indicator is calculated on an Academic year basis.</p>									
9	Leeds Strategic Plan Government Agreed	NI 47	People killed or seriously injured in road traffic accidents	Transport Policy	Annually %	Rise	364	N.A.	0.0%	-1.7%	No Concerns with data
		<p>In spite of a number of engineering schemes being introduced to try to improve road safety and the launch of major national and local initiatives, the overall trend in KSI casualties since 2005/6 is relatively flat and the total for 2008 is disappointingly above the desired target line. Overall in 2008, 27 people were killed which equates to the lowest ever figure previously recorded, but whilst the number of people killed is reducing, the number seriously injured is remaining relatively constant. Also, the indicator definition insists that we use a 3 year rolling average so, although our KSI for 2007 was 374, and this year we have reduced this to 371, this is hidden in the figures reported. The main components contributing to the overall trend are:</p> <p>(i) The strong downward trend in car occupant KSI halted in 2005, and there has not been any real improvement since, as the present trend is flat.</p> <p>(ii) The downward impetus in the pedestrian KSI trend has been lost, and the current trend is flat for both children and the elderly, but upward amongst pedestrians aged 20 to 29.</p> <p>(iii) An upward trend amongst adult cyclists KSI, which may be in part related to the increase in the number of cyclists on the road. To help improve road safety for cyclists, 16 cycle routes into the City Centre have been identified.</p>									
10	Leeds Strategic Plan Partnership Agreed	NI 11	Engagement in the Arts	Arts and Events	Annually %	Rise	37.1%	N.A.	N.A.	Baseline Year	No Concerns with data
		<p>The Active People Survey is a national survey, funded by Sport England. It runs annually from October, but questions relating to NI 11 were introduced in April 2008. The baseline figure was provided directly from the Department for Culture, Media and Sport on 18 December 2008.</p> <p>Results do not solely relate to cultural events organised by the Council, or events within Leeds' boundary. The target for the next two years reflects the service's commitment to improvement, but sets a realistic level in light of concerns that it is difficult to influence awareness beyond their services.</p>									
11	Leeds Strategic Plan Partnership Agreed	LSP-EE1A	Support the establishment of 550 new businesses in deprived communities in Leeds by 2011.	Economic Services	Quarterly Number	Rise	12,751	N.A.	12,751	N.A.	No Concerns with data
		Results will be available in May.									

Appendix 3

City Development Performance Indicator Report Quarter 4 2008/09

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
12	Leeds Strategic Plan Partnership Agreed	LSP-CU1A(I)	Number of physical visits to libraries	Libraries and Information	Quarterly Number	Rise	4,181,923	N.A.	4,111,297	3,998,358	No Concerns with data
		This year's result has been adversely affected by the closure of both our busiest lending library (Moor Allerton) & another major service point (Garforth), both for major refurbishment. Despite this the annual total would have matched last year's figure but for the prolonged period of bad weather in February. Our public reacted by visiting less frequently but borrowing more each visit resulting in the annual visits being down by 10,754 but borrowing being up by 26,449. Overall, a minimal change (under 1%) for approximately 4 million visits.									
13	Leeds Strategic Plan Partnership Agreed	NI 10	Visits to museums and galleries	Museums and Galleries	Annually %	Rise	48.1%	N.A.	N.A.	Baseline Year	No Concerns with data
		The Active People Survey is a national survey, funded by Sport England. It runs annually from October, but questions relating to NI 10 were introduced in April 2008. The baseline figure was provided directly from the Department for Culture, Media and Sport on 18 December 2008. The results do not relate solely to visits to Leeds museums and galleries, but to museums and galleries in other locations/in private ownership.									
14	Leeds Strategic Plan Partnership Agreed	LSP-CU1A(II)	Visits to Museums and Galleries: The total number of visits to Museums and Galleries.	Museums and Galleries	Quarterly Number	Rise	384,346	N.A.	740,000	995,883	No Concerns with data
		This indicator is based solely on visits to LCC's museums and galleries. This quarter shows the major impact made by the new city museum which achieved over 100,000 visitors in just over three months after opening. This new facility continues to make an impact in the media and visitor satisfaction results are also very positive. The impact of the new site managers (keepers) and new learning and access officers through our restructure continues to have a very positive influence on all sites - through improved planning, marketing and take up of events, a greater focus on creating offers for the general public and linking into other opportunities for cross-site visiting. The high levels of visits in this period are set to continue across the service.									
15	Leeds Strategic Plan Partnership Agreed	NI 9	Use of public libraries	Libraries and Information	Annually %	Rise	42.0%	N.A.	N.A.	Baseline Year	No Concerns with data
		The Active People Survey is a national survey, funded by Sport England. It runs annually from October, but questions relating to NI 9 were introduced in April 2008. The baseline figure was provided directly from the Department for Culture, Media and Sport on 18 December 2008.									
16	Leeds Strategic Plan Partnership Agreed	LSP-CU2A(I)	Restore, refurbish and increase the cultural infrastructure of the city: a) Amount spent on developing facilities of national and international significance.	Museums and Galleries	Annually £	Rise	0.00	N.A.	£10,519,000	£12,698,300	No Concerns with data
		The amount of spend recorded during 2008-09 was higher than predicted spend because of the good progress made with regards the Leeds Arena. This indicator measures known spend on planned facilities and should therefore be regarded as an indicator of spend rather than a measure of performance. Targets for the next two years have been amended upwards principally because of known (planned) spend on the Arena.									
17	Leeds Strategic Plan Partnership Agreed	LSP-CU2A(II)	Restore refurbish and increase the cultural infrastructure of the city: b) Number of physical infrastructure capital build projects of national or international significance that will increase and/or improve culture provision.	Museums and Galleries	Annually Number	Rise	0	N.A.	2	3	No Concerns with data
		The three completed schemes in 2008-09 were the Grand Theatre, the Aquatics Centre - 50m pool, and the City Museum. Future schemes that will contribute to this measure are the Leeds Arena, Northern Ballet, and the City Varieties.									

Appendix 3

City Development Performance Indicator Report Quarter 4 2008/09

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
18	Leeds Strategic Plan Partnership Agreed	LSP-ENV2B	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria	Parks and Countryside - Operations	Annually %	Rise	11%	17%	19%	19.56%	No Concerns with data
<p>Each year a selection of parks and greenspaces are assessed internally against the Field Based Criteria of the Green Flag Standard by Parks and Countryside staff who are trained as Green Flag judges. Those achieving the minimum score of 48 achieve a pass (9/46).</p> <p>Performance continues to meet target on this indicator supported by the ongoing capital investment within community parks. The aspiration to have all Community Parks to Green Flag standard by 2020 has been included within the approved Parks and Greenspace Strategy further embedding the improvement target into the activities of the authority.</p> <p>There is a clear risk to continued achievement through the need to sustain capital investment in community parks given the current economic climate. All possible sources of funding will be explored and matched to sites that are near to achieving the required standard to achieve maximum improvement per pound of spend whilst driving forward performance against the target.</p>											
19	Leeds Strategic Plan Partnership Agreed	NI 157 - MAJORS	Processing of planning applications as measured against targets for Major application types	Planning Services	Quarterly %	Rise	63.0%	63.5%	65.0%	65.3%	No Concerns with data
<p>Leeds City Council's targets have been set higher than the Government's published targets as part of the Local Area Agreement and reflect our desire to promote investment as well as the move towards a national aspiration of 80% of majors determined within 13 weeks by 2012. Performance management measures are in place to ensure targets are met whilst at the same time, enabling the service to deliver high quality development for the city. We have met the target this year despite the impact of the recession. The introduction of the Planning Performance Agreements for large scale major applications removes those applications where specific agreements are in place from this performance category. Performance has improved slightly in this quarter but the number of older applications has increased as a proportion of the number of total applications. This could well impact on our ability to deliver the targets next year as the number of new majors received is expected to fall if the recession continues and developers continue to delay completing Section 106 Agreements.</p>											
20	Leeds Strategic Plan Partnership Agreed	LSP-EE1b	Result of annual satisfaction survey relating to Planning Performance Agreements.	Planning Services	Survey %	Rise	N.A.	N.A.	N.A.	N.A.	No Concerns with data
<p>There is no return for 2008-09 as although three Planning Performance Agreements were signed during 2008-09, none of these had been determined by the 31st March 2009 and therefore no satisfaction surveys could be conducted.</p> <p>Although, no result has been returned this year, the service wish to keep the indicator in order to reflect the high profile of Planning Performance Agreements (PPA) as well as supporting a cultural change within the service including the integration of Strategic Policy staff.</p> <p>Although only three PPAs were signed during 2008-09, largely because of the recession, negotiations are continuing to take place on a number of other key schemes which could result in an additional seven PPAs being signed during 2009-10.</p> <p>Therefore, with increasing numbers of PPAs, it is anticipated that the indicator will provide a statistically significant result next year relating to the satisfaction of developers with PPAs and their handling by the service.</p>											
21	Leeds Strategic Plan Partnership Agreed	NI 8	Adult Participation in sport and active recreation	Sport and Active Recreation	Annually %	Rise	20.6%	N.A.	N.A.	28.4%	No Concerns with data
<p>Leeds has moved to 16th (English local authorities) in 2008 from a position of 208th in 2006, the 4th biggest increase in England. Leeds is now in the top 5% performing local authorities in the country.</p>											

Appendix 3

City Development Performance Indicator Report Quarter 4 2008/09

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
22	Leeds Strategic Plan Partnership Agreed	LSP-TP1E	Increase the number of new customers on low incomes accessing credit union services (savings, loans and current accounts)	Strategy and Policy	Quarterly Number	Rise	6,700	N.A.	6,700	5,971	No Concerns with data
The quarter 4 result of 1376 is the lowest quarterly result in the 2008/09 financial period (Q1=1609, Q2=1419, and Q3=1567). Therefore the annual target for this indicator of 6700 has not been met, in total for 2008/09; 5971 accounts have been opened.											
23	Leeds Strategic Plan Partnership Agreed	LSP-EE2A	Percentage of UK residents surveyed who regard Leeds as a 'great place to live'.	Economic Services	Survey %	Rise	4%	N.A.	N.A.	Baseline Year	No Concerns with data
A market research study by Brahm was carried out in 2009. This is an independent telephone survey which involves consulting with businesses and members of the public who do not live in Leeds to gauge their perception of the City. The result is taken from one question in the survey. Although the result is the same as the 2003 survey, Brahm suggest the profile of Leeds has increased in other areas such as provision of good shopping facilities.											
24	Leeds Strategic Plan Partnership Agreed	LSP-EE2B	Improve Leeds' image as a major centre for business.	Economic Services	Survey %	Rise	3%	N.A.	N.A.	Baseline Year	No Concerns with data
A market research study by Brahm was carried out in 2009. This is an independent telephone survey which involves consulting with businesses and members of the public who do not live in Leeds to gauge their perception of the City. The result is taken from one question in the survey. Leeds has remained stable from the 2003 results whereas other UK cities' perception declined over the same period.											
25	Leeds Strategic Plan Partnership Agreed	LSP-TR1A	Cycle trips to the City Centre in the morning peak period (7:30-9:30)	Transport Policy	Annually Number	Rise	728	N.A.	780	967	No Concerns with data
The promotion of existing cycle lanes and the introduction of new lanes have contributed to achieving the target set for 2010/11. In addition, the result will have been affected by the increased fuel costs experienced by motorists and the increase in the cost of short distance bus journeys, encouraging individuals who use these modes of transport to cycle. However, this indicator is calculated based on surveys performed over a 3 day period. As such, the results can be volatile, and this will need to be factored into future targets.											
26	Leeds Strategic Plan Partnership Agreed	LSP-TR1B(I)	Percentage of non-car journeys into central Leeds in the morning peak period	Transport Policy	Quarterly %	Rise	42.30%	N.A.	44.30%	44.70%	No Concerns with data
Data for this indicator is obtained from both the Leeds Central Cordon Modal Split Roadside Survey and rail passenger counts.											
The service have achieved the target set for this indicator. This may be attributed to the increase in fuel prices experienced during the year, leading to an increase in the number of commuters using public transport, in particular rail. The number of long distance bus journeys commutes has also increased.											
27	Leeds Strategic Plan Partnership Agreed	LSP-TR1B(II)	Increase the percentage of inbound, non-car journeys in the morning peak-period	Traffic Management	Annually %	Rise	42.3%	43.4%	N.A.	N.A.	Some Concerns with data
The data for this indicator is provided by METRO and is currently unavailable. Discussions are still ongoing regarding the validity of data and targets. Concerns are due to the fact that METRO provide figures at the West Yorkshire level which are not statistically reliable at a Leeds level. To obtain this information Metro would need to perform more surveys in Leeds, for which Leeds would be charged.											

Appendix 3

City Development Performance Indicator Report Quarter 4 2008/09

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
28	National Indicator	NI 168	Principal roads where maintenance should be considered	Highways Services	Annually %	Fall	9%	6%	6%	5%	No Concerns with data
		<p>The data used to calculate this indicator is collected by an independent contractor accredited by the DfT, who performs surveys for authorities across the country.</p> <p>The improvement on last years result to 5% should be treated with caution as tolerance on the repeatability of the measurements is +/- 3%. Resurfacing and repair works continue to be programmed on principal roads with the target of ensuring that there is no overall deterioration and allowing resources to be focused on more local roads where there is still significant scope for improvement.</p>									
29	National Indicator	NI 197	Improved Local Biodiversity - proportion of Local Sites where positive conservation management has been or is being implemented	Parks and Countryside - Operations	Annually %	Rise	45%	N.A.	N.A.	Baseline year	Some Concerns with data
		<p>The calculation has been performed with reference to guidance produced by DEFRA in December 2008. Performance as stated is based upon the number of SEGI (Sites of Ecological or Geological Importance) and RIGS (Regionally Important Geological Sites) within the council area where positive conservation management can be evidenced and is therefore X/Y (X = number of sites with evidence, Y = total number of sites in council area).</p> <p>It is important to note that the guidance requires the authority to establish a Local Sites Partnership (LSP) to review the Local Site selection criteria and to manage the PI. As there is currently no LSP in place the Parks and Countryside Service have selected SEGIs and RIGS as local sites and reported accordingly. It is our intention to establish an LSP during 2009 and therefore the selection criteria may be changed by the LSP partners with consequential loss of baseline data due to differing criteria.</p>									
30	National Indicator	NI 198	Children travelling to school - mode of transport usually used	Transport Policy	Annually %	Fall	30.4%	N.A.	N.A.	31.7%	Some Concerns with data
		<p>This data used to calculate this indicator is based on the 2008 calendar year and collected through School Travel Plans. The indicator measures the percentage of children who use a car to travel to school. The indicator is also reported as part of the Local Transport Plan, which runs until 2011. With the agreement of the Government Office for Yorkshire & Humber, LCC were allowed to defer target setting until the minor issues surrounding data quality were resolved, this being that only approximately 50% of schools currently submit a Travel Plan. Work to resolve this is ongoing, hence the 'some concerns' ratings.</p> <p>In spite of initiatives run in conjunction with METRO to increase the number of children cycling and walking to school unfortunately the number of children using a car has increased slightly on the previous year however, due to the data quality concerns raise and the fact that this information is collected through a survey, the reliability of this data is questionable. Work will continue to improve the quality of the data in future.</p>									
31	National Indicator	NI 151	Overall Employment rate (working age)	Planning and Economic Policy	Quarterly %	Rise	75.1%	N.A.	N.A.	N.A.	No Concerns with data
		Results will be available in mid August									
32	National Indicator	NI 159	Supply of ready to develop housing sites	Planning and Economic Policy	Annually %	Rise	N.A.	N.A.	100.0%	102.0%	No Concerns with data
		Planning Policy Statement 3 requires Local Planning Authorities to maintain a 5 year supply of deliverable sites for housing through their Local Development Framework. To ensure there is a continuous 5 year supply, authorities should monitor the supply of deliverable sites on an annual basis, through their Annual Monitoring Reports (AMR). In 2008-09, the amount of housing that could be built was 17,688, against a requirement of 17,300, hence the performance of 102%. Consistent with national guidance also, the City Council is also undertaking a Strategic Housing Land Availability Assessment (SHLAA) and has established a Partnership Board with key stakeholders.									
33	National Indicator	NI 165	Proportion of population aged 19-64 for males and 19-59 for females qualified to at least level 4 or higher.	Planning and Economic Policy	Annually %	Rise	29.3%	N.A.	N.A.	N.A.	No Concerns with data
		Results will be available in late July.									

Appendix 3

City Development Performance Indicator Report Quarter 4 2008/09

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
34	National Indicator	NI 166	Median earnings of employees in the area	Planning and Economic Policy	Annually £	Rise	£433.1	N.A.	N.A.	£461.4	No Concerns with data
		In 2008 the median earnings for employees in the area was £461.40, which is a significant improvement on the 2007 figure of £433.10. The 2008 Leeds results are higher than the regional average of £441 but below the national earnings figure of £479.1. However, it should be noted that the figures are derived from sample surveys, and therefore we can be 95% confident that the true Leeds figure in both cases is + or - 2.2 percentage points of the quoted figures.									
35	National Indicator	NI 170	Previously developed land that has been vacant or derelict for more than 5 years	Planning and Economic Policy	Annually %	Fall	3.05%	N.A.	N.A.	Baseline Year	No Concerns with data
		This is a new indicator, with no prior experience to draw from. Consequently, neither the likely year-to-year variation in the indicator nor the trend of recent years can be assessed. Given current market conditions (as a consequence of the downturn in the economy), the reality is that PDL will remain vacant or derelict for more than 5 years. Urban regeneration is a key priority within Leeds and notwithstanding current circumstances, the City Council is seeking to progress a series of major schemes in conjunction with a range of Partners.									
36	National Indicator	NI 171	New business registration rate	Planning and Economic Policy	Annually Number	Rise	49	N.A.	N.A.	N.A.	No Concerns with data
		Results will be available in December 2009.									
37	National Indicator	NI 172	Percentage of small businesses in an area showing employment growth	Planning and Economic Policy	Annually %	Rise	N.A.	N.A.	N.A.	N.A.	No Concerns with data
		Results will be available in December 2009.									
38	National Indicator	NI 174	Skills gaps in the current workforce reported by employers	Planning and Economic Policy	Annually %	Fall	13%	N.A.	N.A.	N.A.	No Concerns with data
		Data not available until November 2009.									
39	National Indicator	NI 157 - COUNTY MATTERS	Processing of planning applications as measured against targets for County Matter application types	Planning Services	Quarterly %	Rise	64.71%	N.A.	N.A.	64.71%	No Concerns with data
		<p>The CAPS system calculates the number of applications submitted and those in time.</p> <p>Of the 17 County Matters decisions made by Planning Services in 2008-09, 11 were within the 13-week timescale for this indicator.</p> <p>This is a new indicator which commenced in April 2008 as part of the new NI 157 national indicator suite.</p> <p>Unlike the other parts of NI 157 (major, minor and other planning applications), government have not set national targets, however the general government (Majors) target is 60% and this has been met.</p> <p>As this is the first year of data collection, i.e. the baseline year, no target was set for 2008-09. Future targets will be considered, but because of the highly complex nature of these applications (largely minerals and waste applications) and the small number submitted, it would be difficult to set meaningful targets. The full-year result will be compared to performance in the first two quarters of 2009-10 at which point a decision will be made on the appropriateness of targets.</p>									
40	National Indicator	NI 157 - MINORS	Processing of planning applications as measured against targets for Minor application types	Planning Services	Quarterly %	Rise	65.00%	78.15%	65.00%	76.17%	No Concerns with data
		Leeds City Council targets have been set to match and maintain the Government's published targets although we are performing above target. The service needs to concentrate on improving the quality of the service provided, including negotiating to produce high quality development and full consultation particularly on revised proposals.									

Appendix 3

City Development Performance Indicator Report Quarter 4 2008/09

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
41	National Indicator	NI 157 - OTHERS	Processing of planning applications as measured against targets for Other application types	Planning Services	Quarterly %	Rise	80.00%	86.47%	80.00%	86.41%	No Concerns with data
		Targets have been set to match and maintain the Government's published targets, although the service is performing above target.									
42	National Indicator	NI 186	Per capita reduction in CO2 emissions in the LA area	Sustainable Development	Annually %	Fall	7.1 tonnes per capita	N.A.	N.A.	0.30%	No Concerns with data
		<p>Figures for per capita emissions in 2005 and 2006 were obtained from the Defra report 'Local and Regional CO2 Emissions Estimates for 2005-6 - LAA indicator NI186 subset' and used to generate the % reduction between the two years. Although emissions rose over the period, so did population figures, resulting in a slightly smaller per capita emission figure.</p> <p>The first thing to note about these results is that there is a significant time lag (circa 2.5 years) before data becomes available. Therefore, the reductions reported above, actually occurred before the start of this performance management period. We have been provided by Defra with performance figures for all local authorities in the UK. We can therefore compare performance to similar authorities. Core cities results ranged from increases of 3.1% (Manchester) and 2.1% (Sheffield) to reductions of 2.2% (Nottingham) and 2.0% (Bristol). Our performance ranked 4th in core cities. West Yorkshire results ranged from an increase of 0.7% (Wakefield) to a reduction of 1.4% (Bradford). Our performance ranked 3rd in West Yorkshire.</p>									
43	National Indicator	NI 189	Flood and coastal erosion risk management	Risk and Emergency Planning	Annually %	Rise	N.A.	N.A.	N.A.	N.A.	No Checklist
		This indicator is calculated based on the information contained within the Catchment Flood Management Plans (CFMPs). The Environment Agency (EA) lead on the development of these plans. Although the plans were due to be ready by December 2008, the EA have only just begun the consultation process with Leeds. A result is due mid July.									
44	National Indicator	NI 194	Level of Air Quality - reduction in NOx and primary PM10 emissions through local authority's estate and operations.	Sustainable Development	Annually %	Fall	N.A.	N.A.	N.A.	0.0%	No Checklist
		<p>The baseline established for 2008-09 (using weather corrected data) is 230,334 kg Nox & 6,223 kg PM10</p> <p>The figures indicate estimated baseline emissions from transport (1.3% Nox and 1% PM10) & static sources (98.7% Nox and 99% PM10). The figures are derived from the air quality part of the Defra NI185 spreadsheet.</p> <p>For vehicle emissions:</p> <p>The Council is trialling low carbon vehicles that will reduce emissions of NOx and PM10. Newer technology burns either less fuel (ie less CO2 emissions), or burns it cleaner (less NOx and PM10s), or traps particulates in the exhaust. The policy of trying to source vehicles of the latest Euro standard will contribute to reducing NOx and PM10s.</p> <p>Also, initiatives such as the gas vehicles to be tested could prove very effective for air quality. E.g. the CNG Econic claims nearly 90% reduction in PM10s and slightly lower emissions of NOx than the newest Euro 5 standards.</p> <p>For buildings emissions:</p> <p>planned reductions in gas heating/gas cooking energy used will reduce fuel burnt; planned changes of boilers to newer boilers will achieve smaller reductions; changes of fuel from gas to biomass are likely to reduce NOx, but slightly increase PM10, but the overall change is likely to be downwards; reduction as a result of change of premises; & replacement of gas heating with heat pumps.</p>									
45	National Indicator	NI 175	Access to services and facilities by non-private modes, public transport, walking and cycling	Transport Policy	Annually %	Rise	89.5%	N.A.	N.A.	75.4%	No Concerns with data
		The figure reported is for the West Yorkshire region. The information isn't available at a Leeds level, and therefore no targets were set for this indicator. Performance has deteriorated in the West Yorkshire region compared to the previous year. This is due to the rationalisation of hospital services in some areas and revisions to bus schedules increasing journey times.									

Appendix 3

City Development Performance Indicator Report Quarter 4 2008/09

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
46	National Indicator	NI 176	Working age people with access to employment by public transport (and other specified modes)	Transport Policy	Annually %	Rise	99.9%	N.A.	N.A.	N.A.	No Concerns with data
		Figures to be provided by the DfT in June 2009.									
47	National Indicator	NI 177	Local bus and light rail passenger journeys originating in the authority area in a given year	Transport Policy	Annually Number	Rise	196,900,000	N.A.	198,200,000	N.A.	No Concerns with data
		Data will be supplied by METRO and reported via the Passenger Transport Authority in June.									
48	National Indicator	NI 178 - All Registered Services	Bus services running on time: Non-frequent services running on time	Transport Policy	Annually %	Rise	86.8%	N.A.	89.6%	85.7%	Some Concerns with data
		<p>This figure is calculated based on the 2008 calendar year.</p> <p>Data for this indicator is supplied by METRO from the Real Time Information System. The figure reported is a West Yorkshire figure as the data supplied cannot be broken down.</p> <p>Although METRO have their own data quality procedures, LCC needs to gain a greater understanding of what their procedures entail, hence the 'some concerns' rating.</p>									
49	National Indicator	NI 178 - Frequent Services	Bus services running on time: Excess waiting time for frequent scheduled services (6 or more buses per hour)	Transport Policy	Annually Minutes and sec	Fall	1 Minute 36 Seconds	N.A.	1 Minute 9 Seconds	1 Minute 1 Second	Some Concerns with data
		<p>This figure is calculated based on the 2008 calendar year.</p> <p>Data for this indicator is supplied by METRO from the Real Time Information System. The figure reported is a West Yorkshire figure as the data supplied cannot be broken down.</p> <p>Although METRO have their own data quality procedures, LCC needs to gain a greater understanding of what their procedures entail, hence the 'some concerns' rating.</p>									
50	National Indicator	NI 48	Percentage change in the number of children killed or seriously injured in road traffic accidents based on a 3 year rolling average	Transport Policy	Annually %	Rise	43	N.A.	N.A.	2.90%	No Concerns with data
		<p>This indicator is calculated based on a calendar year and uses a 3 year rolling average to calculate the percentage change in the number of children killed and seriously injured. The 2.9% reduction in the number of children KSI is a significant achievement. The 2008 total of 35 is the lowest child KSI figure so far recorded since the district was formed in 1974, and represents a 18.6% reduction on the number of KSI reported in 2007. This can be attributed to a number of initiatives including: performing safety audits on 100% of new schemes ensuring we meet nationally set standards, a programme of education and awareness raising sessions in schools across Leeds and a number of national, regional and local road safety campaigns.</p> <p>Future targets will be reviewed in line with this good performance.</p>									

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
51	Local Indicator	LEGI1	Support the establishment of 550 new businesses in deprived communities in Leeds by 2011, with two thirds started by local residents.	Economic Services	Quarterly Number	Rise	46	N.A.	138	216	No Concerns with data
		The Leeds LEGI programme works in the most deprived areas of the city to boost entrepreneurship, help existing businesses to grow and increase investment. This indicator tracks entrepreneurship through the number of new business starts that have been supported by the programme. The target of 550 new businesses was a commitment made in the LEGI bid which secured the funding. Despite the current economic recession, the programme is well ahead with business start-ups and is seeing growing demand for services.									
52	Local Indicator	LEGI2	To assist 650 existing businesses in deprived communities in Leeds to survive and grow by 2010.	Economic Services	Quarterly Number	Rise	0	N.A.	163	569	No Concerns with data
		The Leeds LEGI programme works in the most deprived areas of the city to boost entrepreneurship, help existing businesses to grow and increase investment. This indicator tracks support for existing businesses through the programme. Interest in public support for businesses is very high at the moment as a consequence of the recession. The programme is well ahead of its target of supporting 650 businesses, which was a commitment of the LEGI bid.									
53	Local Indicator	LEGI3	To attract 75 existing businesses to relocate to deprived communities in Leeds by 2010.	Economic Services	Quarterly Number	Rise	6	N.A.	19	18	No Concerns with data
		The Leeds LEGI programme works in the most deprived areas of the city to boost entrepreneurship, help existing businesses to grow and increase investment. This indicator tracks inward investment by existing businesses into our target areas. The target of 75 was a commitment of the LEGI bid. The programme is slightly behind with this indicator, reflecting the pressures on business from the recession which is making expansion and growth, particularly into peripheral markets, less strong.									
54	Local Indicator	LEGI4i	To create 1,100 jobs and move 800 people from deprived communities in Leeds into employment or self-employment. Part i: To create 1,100 jobs.	Economic Services	Quarterly Number	Rise	92	N.A.	275	355	No Concerns with data
		The Leeds LEGI programme works in the most deprived areas of the city to boost entrepreneurship, help existing businesses to grow and increase investment. This indicator tracks the development of employment opportunities through the work of the programme with both start-ups and existing companies. Despite the recession, we are ahead on this indicator, reflecting the high level of start-ups and considerable interest in support from existing businesses.									
55	Local Indicator	LEGI4ii	To create 1,100 jobs and move 800 people from deprived communities in Leeds into employment or self-employment. Part ii: Move 800 people from deprived communities in Leeds into employment or self-employment	Economic Services	Quarterly Number	Rise	67	N.A.	200	227	No Concerns with data
		The Leeds LEGI programme works in the most deprived areas of the city to boost entrepreneurship, help existing businesses to grow and increase investment. This indicator reflects the number of residents in our target communities who been helped to find employment in the new start-up businesses and existing companies supported through the programme. We are ahead on this indicator.									

Appendix 3

City Development Performance Indicator Report Quarter 4 2008/09

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
56	Local Indicator	LKI 215A	The average number of days taken to repair a street lighting fault which is under the control of the local authority	Street Lighting	Quarterly Days	Fall	N.A.	6.04 days	5 days	4.57 days	No Concerns with data
Southern Electrical Contracting have exceeded the target set for 2008/09. This is due to a combination of factors including a more effective patrol and repair system in operation in the City Centre and fewer street lighting faults as a result of the Core Investment Programme(CIP). To date, approximately a third of the street lighting infrastructure has been replaced and as the CIP continues, our performance on this indicator should also continue to improve. Future targets will be reviewed.											
57	Local Indicator	LKI 215B	The average time taken to repair a street lighting fault where response time is under the control of a Distribution Network Operator (DNO)	Street Lighting	Quarterly Days	Fall	N.A.	26.15 days	25 days	43 days	No Concerns with data
The target agreed to by SEC is dependent on the performance of YEDL. Performance during 2008/09 was adversely affected by the work to rule which ran until September. Although good progress has been made to improve performance in the latter half of the year, YEDL have not hit their performance target. Improvements include: better processes in relation to reducing the number of 'abortive' calls passed to YEDL (i.e. - those which shouldn't have been passed to them), the introduction of regular meetings with fault co-ordinators and the introduction of a robust, electronic data exchange system between SEC and YEDL. Performance is discussed regularly with YEDL, however until they commit to investing in their deteriorating underground infrastructure, supply faults will continue to occur and improvement in performance can only be achieved through quicker repair response times.											
58	Local Indicator	LKI 224b	Percentage of the unclassified road network where structural maintenance should be considered in that year.	Highways Services	Annually %	Fall	18%	18%	16%	12%	No Concerns with data
The data used to calculate this indicator is collected by an independent contractor accredited by the DfT, who performs surveys for authorities across the country. Roads measured within the definition of this indicator (local roads) have been the focus of capital investment by the council and maintenance schemes are being carried out on between approximately 5% of local roads each year. Road condition has improved compared to 2007/08 however variations between the 25% samples can cause results to fluctuate between years. Hence there was an apparent minimal improvement in the 2007-08 result but a 6% improvement this year. The samples are a rotating random sample covering all 33 wards. Targeting the roads in the worst condition will eventually reduce the differences between the samples. Future targets will be revised to allow for this, as well as the continuing natural deterioration from wear and tear, utility excavations and weather damage.											
59	Local Indicator	LKI CD HW02	Category 1, 1a or 2 footways where maintenance should be considered.	Highways Services	Annually %	Fall	19%	19%	17%	17%	No Concerns with data
The indicator measures the condition of the busiest footways in Leeds, most of which are located in the city centre and around other shopping centres. Planned programmes of work are targeting these areas in order to ensure the continued safety of pedestrians and minimise slip and trip claims. This includes the city centre public realm programme. As well as achieving our year end target, the service is also performing better than the core city top quartile (2007/08 figures) of 19%. Further improvement is anticipated as works programmes progress.											

	Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Full Year Result	Data Quality
60	Local Indicator	LKI CD HW04	The percentage of lighting points across the city in light.	Highways Services	Monthly %	Rise	98.5%	N.A.	100%	99.5%	No Concerns with data
		Southern Electrical Contracting have met their performance target in relation to this indicator. This can be attributed to the improvements detailed for performance indicator LKI-215a and also the introduction of the Asset Renewal Programme for illuminated signs and bollards. Targets have been set as part of the contract between LCC and SEC and whilst challenging, reflect the improvements expected as a result of the Core Investment Programme.									
61	Local Indicator	BV-170C	The number of pupils visiting museums and galleries in organised school groups	Museums and Galleries	Quarterly Number	Rise	23,939	23,939	29,923	35,890	No Concerns with data
		Performance is above target and above actuals for last year. The impact of new Site managers (Keepers) and new Learning and Access Officers through our restructure is having a very beneficial impact on sites - improved planning, marketing and targeted programmes have all contributed									
62	Local Indicator	CP-CU50B	Visits to the City Council's cultural facilities - Sport & Active Recreation	Sport and Active Recreation	Quarterly Number	Rise	4,366,065	4,366,065	4,159,000	4,552,263	No Concerns with data
		The result is measured by the LeisureFlex electronic point of sale system. This records each time a visit occurs at a leisure centre. Key drivers of the good result have been the new Aquatics Centre at the John Charles Centre for Sport exceeding the performance of its predecessor Leeds International Pool. 2008-09 has been its first full operational year. John Smeaton Leisure Centre continues to do well and has now doubled the number of visits the old site achieved.									
63	Local Indicator	LKI-SC19	Number of sports facilities with a specified quality assurance standard.	Sport and Active Recreation	Annually Number	Rise	13	N.A.	12	12	No Concerns with data
		12 was the specified target for this year and this has been achieved. It is important to note that once again John Charles Centre for Sport went through as one facility. There are 4 leisure facilities on the site (Tennis Centre, Stadium, Bowls and Athletics, Aquatics), during 2007-08 Aquatics was put through as an additional site. Morley was lost last July when in closed for a Private Finance Initiative redevelopment. John Smeaton achieved 79% and John Charles Centre for Sport attained 77%, meaning both sites now sit just below the highest category and are classified as 'highly commended.'									
64	Local Indicator	LKI-SP9A	The number of swims and other visits (to sport/leisure centres) per 1,000 population	Sport and Active Recreation	Quarterly Number	Rise	5,819	5,819	5,425	5,981	No Concerns with data
		This result is based on the total number of visits to leisure centres 2008-09. There were 4,522,263 visits 2008-09, the Office for National Statistics Mid-year Population Estimates 2007 gives a population figure for Leeds of 761,100. In basic terms the total number of visits is divided by the population levels and the multiplied by a 1,000 to give proportional representation. Nomis provides information on the population and LeisureFlex an electronic point of sale system records visits to leisure centres. The population in Leeds is increasing and therefore so is the market for leisure provision. However other factors impact such as competition and economic conditions. During 08/09 the target was exceeded, although this was based on the 2006 population levels of 750,200. Additionally it is important to note there are people from outside the local authority boundary that use leisure centres in the city.									
65	Local Indicator	LKI-SP9B	Net cost per visit	Sport and Active Recreation	Annually £	Fall	£2.30	£2.30	£2.24	£2.24	No Concerns with data
		Energy costs are increasing the cost of service delivery, however this has partly been offset by improved performance in terms of visits. The rebuild of Morley and Armley during 09/10 will mean that throughput will be lower but some operational costs will remain impacting on the expenditure - income ratio. Throughput will be additionally impacted upon by the re-furbishment of Scott Hall changing rooms, once again leaving an expenditure cost without throughput / income for a period. During 10/11 Morley and Armley will open and other capital developments will have been implemented. This will ensure an improved performance that will feed into 11/12 as new sites are established.									



Originator: R L Mills

Tel: 2474557

Report of the Head of Scrutiny and Member Development

Scrutiny Board (City Development)

Date: 7th July 2009

Subject: Scrutiny Board (City Development) – Work Programme,
Executive Board Minutes and Forward Plan of Key Decisions

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity ☐

Community Cohesion ☐

Narrowing the Gap ☐

1.0 Introduction

- 1.1 Attached as Appendix 1 is the current Work Programme for this Scrutiny Board. This has been amended to take into account discussions held at the last meeting.
- 1.2 Also attached as Appendix 2 and 3 respectively are the Executive Board minutes from 17th June 2009 and the Council's current Forward Plan relating to this Board's portfolio.

2.0 Recommendations

- 2.1 Members are asked to;
- (i) Note the Executive Board minutes and Forward Plan
 - (ii) Agree the Board's work programme.

Background Papers

None used

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Scrutiny Board (City Development) - Last Revised 19th June 2009

Appendix 1

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 7th July 2009			
Recommendation Tracking	To monitor progress on meeting the recommendations agreed on the A660		MSR
Quarterly Accountability Reports	To receive quarter 4 performance reports		PM
Scrutiny of the Budget	To consider what aspects of the budget the Board would wishes to consider		PM
Meeting date: 1st September 2009			Report required by 12th August
Quarterly Accountability Reports	To receive quarter 1 performance reports		PM
Recommendation Tracking	To monitor progress on meeting the recommendations agreed on the A660		MSR
Climate Change Update	To consider a report of the Director of City Development	The Board requested this at their meeting on 9th June 2009	RP/DP
Meeting date: 13th October 2009			Reports required by 23rd September 2009
Update on Street Design Guide	To consider a report of the Director of City Development	Update requested at the Board meeting on 9th June 2009	RP/DP

Scrutiny Board (City Development) - Last Revised 19th June 2009

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 10th November 2009 Reports required by 21st October 2009			
Leeds City Region Transport Strategy Vision	To consider a report of the Director of City Development	The Board requested this at their meeting on 9th June 2009	DP
Meeting date: 8th December 2009 Reports required by 17th November			
Scrutiny of the Budget	To consider the budget		PM
Recommendation Tracking	To monitor progress on meeting the recommendations agreed on the A660		MSR
Quarterly Accountability Reports	To receive quarter 2 performance reports		PM
Review of Conservation Unit & Conservation Areas	To consider a report of the Director of City Development	The Board requested this at their meeting on 9th June 2009	RP
Meeting date: 12th January 2010 Reports required by 23rd December 2009			
Scrutiny of the Budget	To receive budget proposals under the budget and policy framework rules		

Scrutiny Board (City Development) - Last Revised 19th June 2009

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 9th February 2010 Reports required by 20th January 2010			
Meeting date: 9th March 2010 Reports required by 17th February 2010			
Recommendation Tracking	To monitor progress on meeting the recommendations agreed in 2009/2010		MSR
Quarterly Accountability Reports	To receive quarter 3 performance reports		PM
Meeting date: 6th April 2010 Reports required by 17th March 2010			
Annual Report			

Scrutiny Board (City Development) - Last Revised 19th June 2009

Issues Identified at the June 2009 Meeting

1. Vision for Transport / Leeds City Region Transport Strategy Vision. . The Chair referred to the lack of park and ride in the city and would like to pursue this further if its not being addressed in the Vision. See 10th November meeting
2. Leisure Centres and Vision for Sport /sport centre closures- report going to Executive Board July 2009. Scrutiny Board would like to consider to have input to the 5 year vision and perhaps do some further scrutiny
3. Report requested updating members on work to improve signage in the station area and city centre and the Civic Trust proposals.
4. Agreed that arrangements be made for Members of the Scrutiny Board to visit South Leeds Sports Centre, John Charles Aquatic Centre and the building site of the new well being PFI leisure centre site at Morley. Please advise who I should liaise with to make the necessary arrangements. Also a visit to Roundhay Park Mansion once Dine complete the refurbishment work end of July 2009.
5. Playbuilder Initiative - Report to Executive Board June
6. Report requested on Review of Libraries - new technology, opening hours, greater use of mobile libraries, building maintenance.
7. Update report requested from Marketing Leeds and the role it plays in marketing Leeds nationally and internationally
8. Concerns expressed by Members as to the lack of publicity and promotion of "gems" in the city some privately owned (Wetherby racecourse, Harewood House) and the many events like concerts, Chapeltown Carnival, St George's Day
9. Consultation document on the Agenda for an Improved Economic Performance to be considered by Scrutiny Board in the Autumn 2009 before final submission to Executive Board at the end of the year .
10. Inquiry and terms of reference later in the year on public consultation of planning applications and how best to advertise them

Other Outstanding issues from Previous Board

11. The Board on 16th December 2008 asked to be provided with a further report on what short term improvements could be made to reduce traffic congestion at the A661 King Lane junction with the Ring Road. This is in the course of preparation and will be submitted to the Board as soon as it is available.
12. The Board in December 2008 asked that further scrutiny be undertaken of the work being carried out to the City Varieties during 2009.

Scrutiny Board (City Development) - Last Revised 19th June 2009

13. Possible issue raised by the Board in June 2008 for consideration later in the year - Review of the Environmental Policy and EMAS.
14. Review of the Loop and major arterial routes onto it. This is to consider a review of the Loop following completion of modelling work undertaken on by the City Development department. This modelling work only commenced in late January 2009 and there will be nothing to report on until June 2009 at the earliest.
15. The Board at its meeting in February 2009 asked for details of the process for logging, monitoring and security of planning files and suitable alternatives to **York Stone Paving** particularly in conservation areas in view of the scarcity and cost of York Stone which is being targeted by thieves. A written response was provided by email to all Members of the previous Board.

Key: CCFA / RFS – Councillor call for action / request for scrutiny
RP – Review of existing policy
DP – Development of new policy
MSR – Monitoring scrutiny recommendations
PM – Performance management
B – Briefings (Including potential areas for scrutiny) SC – Statutory consultation
CI – Call in

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LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 July 2009 to 31 October 2009

Appendix 2

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Core Routes Bus Accessibility Improvements Programme Note the proposals to carry the three remaining large bus stop improvements on the core routes programme. Approve the scheme costs for design and implementation.	Executive Board (Portfolio: Development and Regeneration)	17/7/09	Effectuated Ward Members and residents will be consulted in line with the approved Bus Stop Clearaway Procedure report 6 th June 2005.	The document to be issued to the decision maker with the agenda for the meeting	Director of City Development gurdip.bahi@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Proposed Lease of Land at Pudsey Bus Station, Church Lane, Pudsey LS28 To approve the disposal of the subject site to West Yorkshire Passenger Transport Executive by way of a long lease at less than best consideration in order to facilitate the development of the new bus station	Executive Board (Portfolio: Development and Regeneration)	22/7/09	Ward members have been consulted as part of the design of the new bus station	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development nigel.robinson@leeds.gov.uk
Leeds (River Aire) Flood Alleviation Scheme 1. Continuing support of the scheme and Design Vision and Guide 2. Consideration of feedback from public consultations	Executive Board (Portfolio: Development and Regeneration)	22/7/09	Public consultations underway with exhibitions set for late May/ early June.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development gary.bartlett@leeds.gov.uk
The agenda for Improving Economic Performance - draft for consultation Approve the draft 'Agenda' for stakeholder consultation	Executive Board (Portfolio: Development and Regeneration)	22/7/09	Stakeholder consultation to be carried out between August 2009 and November 2009.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development paul.stephens@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>West Leeds Gateway Area Action Plan - Development Plan Document</p> <ol style="list-style-type: none"> 1. Approve the publication of the West Leeds Gateway Area Action Plan for public participation and to formally invite representations 2. Following public consultation, to recommend to Full Council that it approves the Development Plan Document for Submission to the Secretary of State for independent examination 	Executive Board (Portfolio: Development and Regeneration)	22/7/09	Informal consultation throughout the Plan Area during June and early July, including the West Leeds Gateway Programme Board, Armley Forum and New Wortley Residents Association.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development paul.gough@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Proposed Funding and Lease Agreements for the Leeds Arena and works to the Woodhouse Lane Multi-Storey Car Park Approval to terms in respect of an agreement for funding to support the development of the arena and proposed works to the Woodhouse Lane multi storey car park	Executive Board (Portfolio: Development and Regeneration)	22/7/09	Arena Project Board, Yorkshire Forward	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development jean.dent@leeds.gov.uk
A639 Arla Landslip To approve expenditure necessary to make the carriageway safe and keep this important link open to traffic.	Executive Board (Portfolio: Development and Regeneration)	22/7/09	N/A	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Vision for Council Leisure Centres Update To approve the proposals to deliver the Vision for Leisure Centres	Executive Board (Portfolio: Development and Regeneration)	22/7/09	Outcome of consultation was reported at the 3 rd December Executive Board	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development mark.allman@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>A653 Dewsbury Road Bus Priority Measures, Ring Road, Beeston Park Bus Lane</p> <p>Permission to construct the scheme, subject to satisfactory funding arrangements being in place on return of tenders. The works are required to provide a quality bus corridor identified in the LTP and are an intrinsic part of the Yorkshire Bus Initiative.</p>	Executive Board (Portfolio: Development and Regeneration)	26/8/09	Initial Member consultation has taken place.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
<p>Royal Park Primary School</p> <p>To decline the request from the Royal Park Community Consortium for a six-month delay prior to any decision as to disposal and to seek Members approval to the selection of a purchaser of the property.</p>	Executive Board (Portfolio: Development and Regeneration)	26/8/09	Ward Members	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development brian.lawless@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Street Design Guide Approval of Supplementary Planning Document	Executive Board (Portfolio: Development and Regeneration)	26/8/09	Already carried out	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Capital Strategy and Asset Management Plan Approval of the Capital Strategy and Asset Management Plan	Executive Board (Portfolio: Development and Regeneration)	26/8/09		The report to be issued to the decision maker with the agenda for the meeting	Director of City Development john.ramsden@leeds.gov.uk
Leeds Core Cycle Network Project <ul style="list-style-type: none"> Approval to undertake detailed design work on five cycle routes and detailed design and implementation of the Wyke Beck Way Approve the programme and the expenditure proposals to be funded from the integrated Transport Parent Scheme 	Executive Board (Portfolio: Development and Regeneration)	26/8/09	Ward Members have been consulted at outline design and there will be another stage of Member consultation post detailed design	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development andrew.hall@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
A65 Quality Bus Initiative Authority to spend up to £2million pound advance payments for Statutory Undertakers Diversions . Subject to full approval, authority to construct the A65 QBI at a cost of £16million	Executive Board (Portfolio: Development and Regeneration)	26/8/09	Ongoing consultation	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer (Highways and Transportation) paul.russel@leeds.gov.uk
Holt Park Wellbeing Centre Approval sought to affordability of proposals and to submit Outline Business Case to The Department of Health.	Executive Board (Portfolio: Development and Regeneration)	26/8/09	Consultation will be carried out with the following groups in the preparation of the Outline Business Case: Wellbeing Project Board, Client Department representatives, local community, planning.	The report to be issued to the decision maker with the agenda for the meeting	Director of Development ed.mylan@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
A647 Armley High Occupancy Vehicle (HOV) Lane Permission to undertake detailed design and implementation of HOV lane	Executive Board (Portfolio: Development and Regeneration)	26/8/09	Internal, and external consultation with Members, Public, Emergency Services and Metro.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development oliver.priestley@leeds.gov.uk
Middleton Park Restoration Project; Submission of Stage 2 Bid to the Heritage Lottery Fund To approve the submission of the Stage 2 Bid to the Heritage Lottery Fund (HLF) for Middleton Park.	Executive Board (Portfolio: Leisure)	26/8/09	Consultation with communities in the area, the Executive Member, with Local Ward Members and with the Heritage Lottery Fund will be ongoing during the development phase between March and July.	The report to be issued to the decision maker with the agenda for the meeting.	Acting Chief Recreation Officer martin.farrington@leeds.gov.uk

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Central and Corporate

Development and Regeneration

Environmental Services

Neighbourhoods and Housing

Leisure

Children's Services

Learning

Adult Health and Social Care

Leader of the Labour Group

Leader of the Morley Borough
Independent Group

Advisory Member

Executive Member

Councillor Richard Brett

Councillor Andrew Carter

Councillor James Monaghan

Councillor John Leslie Carter

Councillor John Procter

Councillor Stewart Golton

Councillor Richard Harker

Councillor Peter Harrand

Councillor Keith Wakefield

Councillor Robert Finnigan

Councillor Richard Lewis

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

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EXECUTIVE BOARD

WEDNESDAY, 17TH JUNE, 2009

PRESENT: Councillor R Brett in the Chair

Councillors A Carter, J L Carter,
R Finnigan, S Golton, R Harker, P Harrand,
K Wakefield and J Monaghan

Councillor R Lewis – Non-Voting Advisory Member

1 **Chair's Announcement**

In opening the meeting the Chair welcomed Councillor Monaghan to his first meeting as a member of the Board and Councillor R Lewis to his first meeting in his new role.

2 **Exclusion of the Public**

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:

- (a) Appendices 1 and 2 to the report referred to in minute 5 under the terms of Access to Information Procedure Rule 10.4(2) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information by reason of the fact that
 - (i) Appendix 1 identifies each property address that it is proposed be leased to LHC and as such could be used to identify the supported tenants who already live at those addresses
 - (ii) Appendix 2 identifies each property address that it is proposed to be leased to GIPSIL and as such could be used to identify the supported tenants who already live at those addresses.
- (b) Appendix 2 to the report referred to in minute 16 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that it contains detailed sensitive information about the financial position of the Council and it is considered that the public interest in maintaining confidentiality outweighs the public interest in disclosing the information because release of this information at this time could prejudice the ongoing negotiations with the vendor.
- (c) Appendix 1 to the report referred to in minute 7 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public

Draft minutes to be approved at the meeting
to be held on Wednesday, 22nd July, 2009

interest in disclosing the information because it refers to the Invitation To Qualify document which sets down the minimum requirements of FIFA which host cities must meet, England 2018 advises that the contents of the Invitation To Quality must not be made public and that Applicant Host Cities in breach of this condition may be disqualified from the Host City bidding competition, accordingly some of the information provided for Members is contained in the exempt section of this report on the basis that disclosure could prejudice the outcome of the bid and the commercial interests of the Council.

- (d) Appendix A to the report referred to in minute 10 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that it is considered not to be in the public interest to disclose this information at this point in time as it could undermine the Council's position in negotiating with the building owner, the release of this information could also prejudice the Council's interests in relation to this or other similar transactions in that the land owner of this or other similar properties would obtain information about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be publicly available from the Land Registry following completion of any transaction and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.

3 Declaration of Interests

Councillor Wakefield declared a personal interest in the item relating to the Outline Business Case for the West Leeds Academy as a governor of Leeds City College.

4 Minutes

RESOLVED – That the minutes of the meeting held on 13th May 2009 be approved.

NEIGHBOURHOODS AND HOUSING

5 Lease at Less Than Best Consideration - Agreement to Lease 28 Miscellaneous Properties to GIPSIL and Leeds Housing Concern on a 25 Year Lease Agreement

The Director of Neighbourhoods and Environment submitted a report on a proposal to grant a long lease at less than best consideration for 28 Council owned miscellaneous properties to GIPSIL and LHC, for the purpose of refurbishment and improvement for accommodation for vulnerable tenants.

The report presented the option of the Council retaining the properties with the only alternative of open market disposal in the absence of funding to renovate them.

Following consideration of appendices 1 and 2 to the report designated as exempt under Access to Information Procedure Rule 10.4(2) which were considered in private at the end of the meeting it was

RESOLVED – That the 28 properties listed in appendices 1 and 2 to the report be leased to GIPSIL and Leeds Housing Concern, at a peppercorn rent for a 25 year period at less than best consideration and that authority be given for formal negotiations to complete the leasing arrangements.

6 Area Committee Roles for 2009/2010

The Director of Environment and Neighbourhoods submitted a report outlining the proposed delegated Area Functions and other roles for the ten Area Committees during 2009/10.

RESOLVED –

- (a) That the Area Functions and Well Being Function be delegated to Area Committees for 2009/10 as summarised in the submitted report.
- (b) That the enhanced roles of Area Committees as summarised in the report and the newly defined roles as detailed in Appendix 1 be endorsed.
- (c) That this information be reported to the Area Committees at the next cycle of meetings.
- (d) That the Area Functions referred to be incorporated into the Council's Constitution at the next available opportunity.
- (e) That a report be brought to a future meeting of the Board with regard to the issue of advertising on lampposts.

DEVELOPMENT AND REGENERATION

7 Football World Cup 2018

The Director of City Development submitted a report providing an update on the new information received from the Football Association and seeking approval from the Board to take forward the bid response.

Following consideration of appendix 1 to the report designated as exempt under the terms of Access to Information Procedure Rule 10.4(3) and considered in private at the conclusion of the meeting it was

RESOLVED –

- (a) That the additional information provided by England 2018 in relation to the Host City bidding process be noted.
- (b) That a bid from Leeds be formulated on the basis that the City wishes to be selected as a Host City for World Cup 2018.
- (c) That all necessary steps be taken to publicise the Leeds bid and to seek support from the community for the bid, in particular by encouraging all those in favour to register their support on the England 2018 website.
- (d) That the Director of Resources identify an appropriate revenue budget to facilitate the delivery of the Leeds bid document by the end of October 2009.

- (e) That the Chief Executive commence dialogue with City Region partners to establish how they wish to be involved in the Leeds bid.
- (f) That, in view of the fact that the deadline for submission of the (draft) Outline Bid will not allow for the submission of a further report to this Board, the Chief Executive be authorised, in consultation with the Leader of the Council, to approve the submission.

8 Planning Appeals at Royds Lane, Rothwell and Fleet Lane, Oulton

The Director of City Development submitted a report on the outcome of recent planning appeals on greenfield sites at Royds Lane, Rothwell and Fleet Lane, Oulton, and the implications, if any, for the Council's approach to greenfield developments.

The report presented the following options:-

- (a) accepting the need for greenfield release recognising a deficit in the 5 year housing land supply; and
- (b) concluding that greenfield release, in the circumstances outlined within the report, would be inappropriate.

RESOLVED – That option (b), as detailed within paragraph 8.11 of the submitted report and as detailed above, be approved.

9 South Leeds Regeneration Area Governance Arrangements

The Director of Environment and Neighbourhoods and the Director of City Development submitted a joint report outlining a proposal to establish a governance framework for an informal partnership covering the regeneration of a large area of South Leeds.

In presenting the report, Councillor A Carter reported receipt of a message from the Chair of Renew on the day of this meeting and undertook to address the comments made in that message.

RESOLVED –

- (a) That the opportunities for regeneration and investment in South Leeds and the findings outlined in the work already undertaken be noted.
- (b) That the establishment of appropriate governance arrangements in order to co-ordinate the Steering Group be approved.
- (c) That officers be authorised to establish the Management/Investors' Group, Partnership Engagement Group with MPCL and other interested private sector organisations.
- (d) That the joint working with MPCL and the production of an Investment Strategy for South Leeds be supported.
- (e) That the Executive Member for Regeneration and Development be appointed as Chair of the Steering Group and that the Member Management Committee be requested to appoint four further political representatives from the South Leeds Area to the Steering Group.

- 10 47-57 Chapel Hill, Morley: Acquisition, Demolition and Development**
The Director of Environment and Neighbourhoods submitted a report outlining the proposed scheme design and related expenditure for the acquisition of 47-57 Chapel Hill, Morley and 1-8 Bank Court, Bank Street, Morley.

Following consideration of Appendix A to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered at the conclusion of the meeting it was

RESOLVED –

- (a) That the project brief and scheme design as presented be approved and that the Asset Management Board be authorised to approve the final detailed design of Phase 2.
- (b) That authority be given to spend the amount referred to in exempt Appendix A to the report and that the Director of Resources be authorised to approve expenditure of the balance remaining shown in exempt Appendix A in the Town and District Regeneration Scheme 12154/MOR/000.

CHILDREN'S SERVICES

- 11 Playbuilder Initiative**
The Director of Children's Services submitted a report on the Playbuilder Project and the intended programme to build or significantly refurbish twenty two playgrounds or informal play spaces across the City.

RESOLVED –

- (a) That approval be given for the injection of £1,145,914 into the Capital Programme (capital scheme no: 15390) fully funded by DCSF grant.
- (b) That authority to spend be given in respect of the sixteen play sites identified in appendix 2 to the report.
- (c) That approval be given to the Play Partnership recommendation to seek working solutions for the development of the remaining six sites with partners in the Council.
- (d) That a further report be brought to the Board recommending the location and provider of the remaining six sites.

- 12 Proposal to Add Specialist Community Provision at Whitkirk Primary School for Pupils with Complex Physical Difficulties and Medical Needs**
The Chief Executive of Education Leeds submitted a report on a proposal to establish specialist community provision at Whitkirk Primary School for pupils with complex physical difficulties and medical needs.

RESOLVED – That approval be given for consultation on a proposal to make a prescribed alteration to Whitkirk Primary School so as to establish a resourced base for primary age children with complex physical needs.

13 Submission of the Outline Business Case for Leeds West Academy

The Chief Executive of Education Leeds submitted a report on the Outline Business Case for Leeds West Academy as part of the Council's Wave 1 Building Schools for the Future Programme and on associated expenditure.

RESOLVED –

- (a) That approval be given to the Outline Business Case for Leeds West Academy of the Council's Wave 1 Building Schools for the Future Programme and authority be given for its submission to the Department for Children, Schools and Families and to Partnerships for Schools.
- (b) That approval be given to the injection of additional expenditure of £17,018,000 financed by additional BSF Capital Grant Funding from DCSF into the Capital Programme, arising from the change from school to academy status as detailed in section 8 of the report.
- (c) That scheme expenditure of £31,128,000 from capital scheme number 15414 for Leeds West Academy be authorised.
- (d) That approval be given to the application of the previously approved City Council contribution of £2,529,000 to be committed elsewhere in the Leeds BSF Wave 1 Programme.
- (e) That the Board notes that further reports relating to 14-19 provision will be submitted to Executive Board for consideration, including a report to the next meeting on confederation arrangements.

(Under the provisions of Council Procedure Rule 16.5, Councillor Wakefield required it to be recorded that he abstained from voting on this matter)

14 Children and Young People's Plan 2009/14

The Director of Children's Services submitted a report presenting the 2009-2014 Children and Young People's Plan for approval, prior to its submission to Full Council and Government Office.

RESOLVED – That Council be recommended to adopt the Children and Young People's Plan for Leeds 2009-2014, as attached to the report, as part of the Council's Budget and Policy Framework.

15 Expanding Primary Place Provision

The Chief Executive of Education Leeds submitted a report on trends in population growth and the changing context for planning primary school places in Leeds; on the proposed immediate response to the pressures for additional reception places in 2010/2011; and outlining planning arrangements to ensure sufficient places to meet future needs.

In presenting the report Councillor Harker indicated that he had requested that this matter should be the subject of Scrutiny.

RESOLVED –

- (a) That the changing context for the provision of primary school places and the potential demands on capital programmes in the future be noted.

- (b) That approval be given to communications with relevant stakeholders and the Schools Adjudicator and the DCSF as outlined in section 6 of the report.
- (c) That further reports be brought to the Board on proposed expenditure and future planning proposals, including a report to the next meeting of the Board regarding the arrangements being made to manage the provision of reception places required for September 2010.

(Under the provisions of Council Procedure Rule 16.5, Councillor Wakefield required it to be recorded that he abstained from voting on this matter)

ADULT HEALTH AND SOCIAL CARE

16 Roundhay Road Relocation Project

Further to minute 198 of the meeting held on 12th March 2008 the Director of Adult Social Services submitted a report providing an update on the proposed accommodation solutions in place, and the costs associated with the implementation of these, to support the relocation of remaining services from the Roundhay Road site to alternative 'fit for purpose' accommodation.

Following consideration of Appendix 2 to the report designated as exempt under the terms of Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was

RESOLVED –

- (a) That the contents of the report and the proposed accommodation solutions outlined in Appendix 1 be noted.
- (b) That expenditure of £1,100,000 on this scheme as outlined in the exempt appendix 2 to the report be approved.
- (c) That the Roundhay Road site be declared surplus to requirements subject to the completion of the acquisition of the property at Killingbeck.
- (d) That the demolition of the building be approved subject to the completion of the appropriate option appraisal taking into account both the potential impact on the asset value and the ongoing costs of security.

17 Response to Council Deputation - Provision of Changing Place Toilets in Leeds

The Director of Adult Social Care submitted a report in response to the deputation to Council by the 'All Means All' organisation on 22nd April 2009.

RESOLVED –

- (a) That the actions being taken to provide city centre based changing places toilets be noted.
- (b) That the work undertaken to agree a specification for a changing places toilet be noted.

- (c) That a further report be brought to this Board in six months time which will recommend a strategy for the provision of changing places toilets in Leeds.
- (d) That a further report be submitted to the Board providing an update on the current position prior to the end of this year.

CENTRAL AND CORPORATE

18 Taxi and Private Hire Licensing: Age Criteria Proposals - Deputation to Council

The Assistant Chief Executive (Corporate Governance) submitted a report in response to the deputation to Council from the GMB Trade Union on 22nd April 2009.

RESOLVED – That the contents of the report, the rationale behind the proposals and the information that will be available to the decision makers be noted.

19 Financial Performance Provisional Outturn 2008/09

The Director of Resources submitted a report on the Council's financial outturn position for 2008/09, including both revenue and capital and the Housing Revenue Account. The report also detailed revenue expenditure and income compared to the approved budget, and reported on the outturn for Education Leeds and the ALMOs.

RESOLVED –

- (a) That the report be noted.
- (b) That the transfer of £4,800,000 to general reserves be agreed in accordance with paragraph 3.8 of the report.
- (c) That the carry forward of £1,300,000 Area Based Grant be agreed as outlined in paragraph 3.7 of the report.
- (d) That contributions to and the use of Housing Revenue Account Reserves be agreed as outlined in the report.

(Under the provisions of Council Procedure Rule 16.5, Councillor Wakefield required it to be recorded that he abstained from voting on this matter)

20 Leeds Strategic Plan 2008-11 Refresh: Amendments to Partnership Agreed Indicators

The Assistant Chief Executive (Policy, Planning and Improvement) submitted a report proposing a number of amendments to the partnership agreed targets in the Leeds Strategic Plan 2008-11, the Local Area Agreement for Leeds.

RESOLVED – That appendix 1 to the report be approved as the Council's proposed revisions and additions to the partnership agreed targets in the Leeds Strategic Plan.

21 Annual Report on Risk Management

The Director of Resources submitted a report providing an overview of the key risk management developments for the Council over 2008/09, reporting on the

corporate risk register and highlighting future areas of work to improve the Council's risk management arrangements.

RESOLVED – That the report and the progress made on further embedding risk management across the authority be noted.

22 Review Process for the Gambling Act 2005 Statement of Licensing Policy

The Assistant Chief Executive (Corporate Governance) submitted a report providing information on the review process for the Gambling Act 2005 Statement of Licensing Policy and advising of the methodology and timeframe for the final approval of the revised Policy, taking into account the statutory requirements for consultation and the expressed expectations of Full Council.

RESOLVED –

- (a) That the methodology and timeframe for the adoption of the gambling policy be noted.
- (b) That the draft policy be referred to Full Council for Members to comment on the draft as part of the initial consultation process with stakeholders.
- (c) That the Assistant Chief Executive (Corporate Governance) be authorised to undertake public consultation as outlined in the report.
- (d) That the revised policy and the results of any subsequent consultations on the draft policy be referred to Scrutiny Board (Central and Corporate) with a request that Scrutiny report back to the Executive Board on the 9th December 2009.

23 Procurement of a Corporate Interactive Voice Response (IVR) Solution

The Assistant Chief Executive (Policy, Planning and Improvement) submitted a report providing an update on the steps taken to date to procure a corporate IVR solution, providing responses to the recommendations of the Scrutiny Board (Central and Corporate Functions) and seeking support for the release of the funding necessary for this project to continue.

RESOLVED –

- (a) That the development of a corporate IVR solution for the Corporate Contact Centre be approved.
- (b) That authority be given for the allocation and expenditure of £262,000 from the ICT capital development pot to support the development of a corporate IVR solution.

(Under the provision of Council Procedure Rule 16.5, Councillor Wakefield required it to be recorded that he voted against the decisions taken in this minute)

(The matters referred to in this minute were responding to a previous Call In decision, and were therefore not eligible for further Call In)

DATE OF PUBLICATION: 19TH JUNE 2009
LAST DATE FOR CALL IN: 26TH JUNE 2009

(Scrutiny Support will notify Directors of any items called in by 12.00 noon on 29th June 2009)